

TMCC Board Meeting
December 15, 2020

Meeting Minutes

Meeting Called to Order at 6:30 PM Via Zoom

In Attendance: Miles Sasser, Alison Reynolds, Jennifer Wilson, Peter Davies, Traci Riley and Cynthia Schwendeman

Deed Restriction Enforcement – Jerrad Bloome, Attorney for TMCC spoke concerning the on-going issue with the house under construction on Haverhill that was submitted and approved by the Civic Club, but the house under construction differed and did not appear to be in conformance with the Deed Restrictions. At this time, the construction has ceased, and the issue appears to be in the process of being resolved.

Secretary's Report – The Draft Meeting minutes from the November 2020 Board Meeting were not approved as they were not available.

Treasurer's Report – Jennifer Wilson provided the attached reports.

Christmas Light Judging – The judging has been completed. Traci Riley was in the process of placing the yard signs and the winners will be mentioned in the Timbergram.

Timbergram – Alison Reynolds made a quick report including a report on a Google Form that will allow reporting of odors from the Bryce Chemical Feed Station. It has become apparent that the 3-1-1 report process is not adequate and this will serve as a work around.

Old Business – No Old Business.

New Business – There is a Board Vacancy since Micah Hilebrun has moved out of Timbergrove Manor. Peter Davies made a motion to appoint Courtney Hayes to fill the unexpired term which was seconded by Cynthia Schwendeman. By a voice vote the appointment was approved.

The meeting was ended at 7:40 PM.

These Meeting Minutes were prepared by:

Peter Davies, TMCC Secretary *Peter Davies*

Timbergrove Manor Civic Club

BALANCE SHEET

As of December 15, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Independent Bank Checking	0.00
Prosperity Bank CD -0917	102,402.14
Prosperity Bank CD -0918	25,326.86
Prosperity Bank Checking	33,569.68
Total Bank Accounts	\$161,298.68
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$161,298.68
TOTAL ASSETS	\$161,298.68
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Balance Equity	62,608.80
Retained Earnings	97,314.12
Net Income	1,375.76
Total Equity	\$161,298.68
TOTAL LIABILITIES AND EQUITY	\$161,298.68

Timbergrove Manor Civic Club

PROFIT AND LOSS COMPARISON

January 1 - December 15, 2020

	TOTAL	
	JAN 1 - DEC 15, 2020	JAN 1 - DEC 15, 2019 (PY)
Income		
Club Dues	24,115.00	23,746.21
Donations		205.68
Jaycee Park Donations	2,397.50	2,045.00
Online Processing Fee Donations	299.72	546.90
Other Donations	4,985.00	8,057.00
West 11th Street Park Donations	3,707.50	2,180.00
Total Donations	11,389.72	13,034.58
Interest Income	1,604.31	1,323.31
Neighborhood Security Income		
Private Security Subscribers		55,392.00
Security Fund Donations	8,425.00	6,625.00
Total Neighborhood Security Income	8,425.00	62,017.00
Timbergram Advertising Income	5,580.00	6,470.00
Total Income	\$51,114.03	\$106,591.10
GROSS PROFIT	\$51,114.03	\$106,591.10
Expenses		
Bank Charges	5.60	23.50
Beautification	12,393.80	13,481.61
Charitable Contributions		
Donations to Jaycee Park	2,500.00	
Donations to Sinclair PTO	2,050.00	450.00
Total Charitable Contributions	4,550.00	450.00
Dues	780.00	
Easter Egg Hunt		828.54
Fourth of July		616.48
General Meetings	298.35	145.00
Insurance		1,488.00
Legal	7,520.00	
Membership	1,342.56	1,221.23
Misc./ Other	27.65	
Neighborhood Security	7,710.00	55,110.00
Office/Postage	226.00	983.31
Professional Services		2,663.90
Bookkeeping	3,196.46	
Tax Accounting Services	3,000.00	
Total Professional Services	6,196.46	2,663.90
Snow Fest	1,282.35	5,349.01
Storage Unit	600.00	565.00
Timbergram	3,281.50	4,250.50
Timbergreeters	201.98	
Volunteer Dinner	2,313.38	1,518.21
Web Site	233.82	466.76
Online Payment Processing Fees	774.82	1,285.33
Total Web Site	1,008.64	1,752.09
Total Expenses	\$49,738.27	\$90,446.38
NET OPERATING INCOME	\$1,375.76	\$16,144.72
NET INCOME	\$1,375.76	\$16,144.72

TMCC Check Register

PROSPERITY BANK CHECKS

12/6/2019	1041	Ice Express	Inv#120719	SnowFest	\$ 3,640.00
12/6/2019	1042	Leslie Hillendahl	Expense Reprt	Beautification	\$ 2,750.00
12/16/2019	1043	Jennifer Vickers	Expense Reprt	Security	\$ 10.85
12/16/2019	1044	Cynthia Schwendeman	Expense Reprt	SnowFest	\$ 159.27
12/16/2019	1045	Apex Sprinkler	12-3 and 12-9 repairs	Beautification	\$ 598.50
12/27/2019	1046	Leslie Hillendahl	Expense Reprt	Beautification	\$ 250.00
12/27/2019	1047	Jennifer Vickers	Expense Reprt	Security \$152.65, Membership \$149.13	\$ 301.78
12/27/2019	1048	Prime Office Solutions	02IN5397	Timbergram	\$ 706.50
12/27/2019	1049	SEAL Security	INV#45010	Security	\$ 5,310.00
12/27/2019	1050	Sinclair PTO	2019 Donation	Donation	\$ 2,050.00
12/27/2019	1051	Jaycee Park	2019 Donation	Donation	\$ 2,500.00
12/27/2019	1052	11th Street Park	2019 Donation	Donation	\$ 2,500.00
12/30/2019	1053	Valerie McElhose	Bookkeeping	Bookkeeping	\$ 240.00
12/30/2019	1054	SEAL Security	INV#45488	Security	\$ 4,140.00
12/30/2019	1055	Prime Office Solutions	02IN5516	Timbergram	\$ 540.50
1/10/2020	1056	Oscar Ramirez	Inv#823379	Beautification	\$ 250.00
1/16/2020	1057	Ryan McCleary	Expense Reprt	SnowFest	\$ 1,282.33
1/16/2020	1058	Jennifer Wilson	Expense Reprt	General Meeting	\$ 40.00
1/31/2020	1059	Tracy Riley	Expense Reprt	General Meeting	\$ 273.04
1/31/2020	1060	Oscar Ramirez	January Landscaping	Beautification	\$ 250.00
2/14/2020	1061	Laura Bradham	Expense Reprt	Membership	\$ 413.58
2/14/2020	1062	SEAL Security	Inv#45885	Security	\$ 3,570.00
2/14/2020	1063	Providence Society	Inv#6	Bookkeeping	\$ 868.75
2/25/2020	1064	Oscar Ramirez	February Landscaping	Beautification	\$ 250.00
3/9/2020	1065	Laura Bradham	Expense Reprt	Membership	\$ 471.99
3/9/2020	1066	Jennifer Wilson	Expense Reprt	Bookkeeping	\$ 399.75
3/9/2020	1067	Prime Office Solutions	02IN5873	Timbergram	\$ 619.00
3/12/2020	1068	Jennifer Wilson	Expense Reprt	Bookkeeping	\$ 56.71
3/12/2020	1069	Providence Society	Inv#9	Bookkeeping	\$ 350.00
VOID	1070	Sinclair Janitorial	Janitorial	General Meeting	\$ 40.00
3/18/2020	1071	Oscar Ramirez	February Landscaping	Beautification	\$ 450.00
3/23/2020	1072	US Treasury	Tax Filing Fee		\$ 600.00
4/7/2020	1073	Oscar Ramirez	Weekly Landscaping	Beautification	\$ 250.00
4/16/2020	1074	Providence Society	Inv#20	Bookkeeping	\$ 400.00
4/16/2020	1075	Jambrina CPA	2016, 2017, 2018 Tax Returns		\$ 3,000.00
4/16/2020	1076	Traci Riley	Expense Reprt	General Meeting	\$ 118.07
4/16/2020	1077	Oscar Ramirez	April Landscaping	Beautification	\$ 250.00
5/6/2020	1078	US Postal Service	PO Box Renewal	Postage	\$ 226.00
5/6/2020	1079	Providence Society	Inv#24	Bookkeeping	\$ 262.50
5/6/2020	1080	Oscar Ramirez	April/May Landscaping	Beautification	\$ 450.00
5/6/2020	1081	Laura Bradham	Expense Reprt	Membership	\$ 278.26
5/25/2020	1082	Apex Sprinkler	May Maintenance	Beautification	\$ 963.80
5/25/2020	1083	Oscar Ramirez	5-10-20 Service	Beautification	\$ 250.00
5/25/2020	1084	Laura Bradham	Expense Reprt	Membership	\$ 55.00
5/25/2020	1085	Todd Eitlemann	TMNA Resident Error	Dues	\$ 60.00
5/25/2020	1086	Michele Supple	TMNA Resident Error	Dues	\$ 60.00
5/25/2020	1087	Muffy King	TMNA Resident Error	Dues	\$ 30.00
5/26/2020	1088	Jennifer Vickers	Expense Reprt	Website	\$ 233.82
6/3/2020	1089	Oscar Ramirez	5/23 and 6/10 cut	Beautification	\$ 500.00
6/26/2020	1090	Oscar Ramirez	6/23 Cut	Beautification	\$ 250.00
VOID	1091	Prime Office Solutions	02IN5674	VOID - Getting credit from Jan TMNA payme	\$ -
6/26/2020	1092	Prime Office Solutions	02IN6062	Timbergram	\$ 706.50
6/26/2020	1093	Richard Saad	TMNA Resident Error	Dues	\$ 30.00
7/10/2020	1094	Laura Bradham	Expense Reprt	Timbergreeters	\$ 176.00
7/10/2020	1095	Lorie Hood	Expense Reprt	Timbergreeters	\$ 25.98
7/10/2020	1096	Traci Riley	Expense Reprt	General Meeting	\$ 140.28
7/10/2020	1097	Apex Sprinkler	7/8/20 Repairs	Beautification	\$ 330.00
7/10/2020	1098	Oscar Ramirez	7/8/20 service, landscapin	Beautification	\$ 2,750.00
7/10/2020	1099	West 18th Storage	Unit 0303 Annual	Storage Unit	\$ 600.00
7/10/2020	1100	Providence Society	Inv#31 and Inv#42	Bookkeeping	\$ 312.50
8/11/2020	1101	IRS	2019 Tax Return	2019 Taxes Filing Fee	\$ 20.00
8/11/2020	1102	Oscar Ramirez	07/22 and 08/09	Beautification	\$ 450.00
8/11/2020	1103	Providence Society	Inv#43	Bookkeeping	\$ 243.75
9/15/2020	1104	Providence Society	Inv#52	Bookkeeping	\$ 62.50
9/15/2020	1105	Oscar Ramirez	131060, 131062, 131067	Beautification	\$ 3,500.00
9/15/2020	1106	Prime Office Solutions	02IN6222	Timbergram	\$ 709.00
10/16/2020	1107	Weycer, Kaplan, Pulaski, and Zuber	Retainer	Legal	\$ 7,500.00
10/16/2020	1108	Laura Bradham	Expense Reprt	Membership	\$ 123.76
10/16/2020	1109	Tracy Riley	Expense Reprt	Volunteer Dinner	\$ 175.83
11/20/2020	1110	Cynthia Schwendeman	Expense Reprt	Volunteer Dinner	\$ 2,313.38
11/20/2020	1111	Providence Society	Inv#62, Inv#58	Bookkeeping	\$ 400.00
11/20/2020	1112	Oscar Ramirez	131073, 131069, 131071,	Beautification	\$ 1,250.00
11/20/2020	1113	Prime Office Solutions	02IN6418, 02IN663	Timbergram	\$ 1,328.00