

Meeting Minutes

Introduction: Fund Raisers of Texas spoke about their business placing American flags in TMCC yards as a service with portions of the profits being distributed to organizations.

Secretary's Report – The Minutes from the August 2020 Board Meeting, held September 2 due to Hurricane Laura, were reviewed by the members with Alison Reynolds making the motion to approve the Meeting Minutes, which was seconded by Jennifer Vickers and approved with no corrections.

Treasurer's Report – The report prepared by Jennifer Wilson was presented to the members for review. She also provided a synopsis of her duties to help transition next year. After her presentation a motion to approve the report was made by Cynthia Schwendeman which was seconded by Jennifer Vickers and approved by the members.

Committee Reports

Activities – No changes.

Beautification – Leslie Hilendahl is moving from the neighborhood and TMCC is looking for someone to replace her in the future.

Block Captains – Laura Bradham reported there are some vacancies that she is working on replacing and the Block Captain for Guese.

Deed Restriction Enforcement

Design Review – Traci Riley reported submittal at 2311 Haverhill was approved for a 1-1/2 story re-build.

Environmental – No report.

Future Programs – No report.

Membership - Laura Bradham reviewed her report as of September 9th with 504 members which was an increase over last year.

Neighborhood Security – Matt Kern reported Citizen Patrols have been on-going and they are proposing reimbursement, if requested, to cover minimal expenses, for the 15 hours of patrol time per week. Cynthia Schwendeman made a motion to support the proposal, for \$3.00 per hour reimbursement, which was seconded by Jennifer Vickers and approve.

There has been another report of lewd behavior in the parking lot of the Bryce Chemical Feed Station and may extend to West 11th Street Park. It was suggested employing SEAL Patrol to discourage these activities. Jennifer Vickers made a motion to approve a budget of \$2,500 for the Security Committee to use SEAL Patrol to patrol the areas to discourage these activities, which was seconded by Ryan Derong and approved by members.

Nominating Committee – Traci Riley reported that the committee met and they have prepared a slate for the next year's election and will be published in the November Timbergram.

Timber Greeters – No report

Committee Reports Continued

Timbergram – Next and last issue for the year is November 2020 and the content deadline will be October 15th.

Web Site – Jennifer Vickers provided a report of the analytics for the site which is attached.

Old Business –

Voting - The November 10th General Meeting will be virtual and the question concerning the voting. An ad hoc committee has been formed to tackle the issue and make recommendations before the next Board Meeting.

Stop Sign - Ella @ Grovewood – Following the General Meeting the Board will send a request to City Councilmember Kamin’s office requesting a Traffic Study to determine if a stop sign or some other traffic calming measures might be warranted. The Secretary will draft a letter for the President’s signature to be sent as requested.

Overmeyer – There have been neighborhood complaints about the one way street and request it be reverted to a two (2) way street, discouraging cut through traffic. A second request will be drafted for this endeavor.

New Business – No new Business

Adjournment – The virtual meeting was adjourned at 7:56 PM following a motion by Alison Reynolds and seconded by Ryan Derong.

The TMCC Board Meeting Minutes were prepared by:

Peter Davies, TMCC Secretary

Peter Davies

Sign In Sheet 9.29.2020

2020 TMCC Officers and Board of Directors		
Position	Name	Signature – In Attendance
President	Miles Sasser	X
Past Vice President	Bill Morfey	
Vice President	Alison Reynolds	X
Secretary	Peter Davies	X
Treasurer	Jennifer Wilson	
Director	Ryan Derong	X
Director	Micah Heilbrun	
Director	Jennifer Vickers	X
Director*	Cathi Lambert Hernandez	
Director*	Cynthia Schwendeman	X
Committee Chairs		
Committee	Name	In Attendance
Activities	Ryan McCearley	
Beautification		
Block Captains		
Deed Restriction Enforcement	Traci Riley	X
Design Review	Dana Whitney	
Environmental		
Future Programs		
Membership	Laura Bradham	X
Neighborhood Security	Matt Kern	X
Timber Greeters		
Web Site		
Others/Guests		
Name	Address	Subject
Tanya Chaney		
Jeanette		
Juliet		

Timbergrove Manor Civic Club

BALANCE SHEET

As of August 25, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Independent Bank Checking	0.00
Prosperity Bank CD -0917	102,209.45
Prosperity Bank CD -0918	25,288.93
Prosperity Bank Checking	49,541.85
Total Bank Accounts	\$177,040.23
Other Current Assets	
Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$177,040.23
TOTAL ASSETS	\$177,040.23
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Opening Balance Equity	62,608.80
Retained Earnings	97,314.12
Net Income	17,117.31
Total Equity	\$177,040.23
TOTAL LIABILITIES AND EQUITY	\$177,040.23

Timbergrove Manor Civic Club

PROFIT AND LOSS COMPARISON

January 1 - August 25, 2020

	TOTAL	
	JAN 1 - AUG 25, 2020	JAN 1 - AUG 25, 2019
Income		
Club Dues	22,645.00	
Donations		
Jaycee Park Donations	2,167.50	
Online Processing Fee Donations	272.67	
Other Donations	4,865.00	
West 11th Street Park Donations	3,327.50	
Total Donations	10,632.67	
Interest Income	1,366.89	
Neighborhood Security Income		
Private Security Subscribers		
Security Fund Donations	7,845.00	
Total Neighborhood Security Income	7,845.00	
Timbergram Advertising Income	4,060.00	
Total Income	\$46,549.56	\$17,117.31
GROSS PROFIT	\$46,549.56	\$17,117.31
Expenses		
Bank Charges	5.60	
Beautification	4,113.80	
Charitable Contributions		
Donations to Jaycee Park	2,500.00	
Donations to Sinclair PTO	2,050.00	
Total Charitable Contributions	4,550.00	
Dues	780.00	
Easter Egg Hunt		
Fourth of July		
General Meetings	158.07	
Insurance		
Membership	1,218.83	
Misc./ Other	27.65	
Neighborhood Security	7,710.00	
Office/Postage	226.00	
Professional Services		
Bookkeeping	2,890.21	
Tax Accounting Services	3,000.00	
Total Professional Services	5,890.21	
Snow Fest	1,282.35	
Storage Unit		
Timbergram	2,572.50	
Web Site	233.82	
Online Payment Processing Fees	663.42	
Total Web Site	897.24	
Total Expenses	\$29,432.25	\$9,800.00
NET OPERATING INCOME	\$17,117.31	\$7,317.31
NET INCOME	\$17,117.31	\$7,317.31

TMCC Check Register

PROSPERITY BANK CHECKS

12/6/2019	1041 Ice Express	Inv#120719	SnowFest	\$	3,640.00
12/6/2019	1042 Leslie Hillendahl	Expense Reprt	Beautification	\$	2,750.00
12/16/2019	1043 Jennifer Vickers	Expense Reprt	Security	\$	10.85
12/16/2019	1044 Cynthia Schwendeman	Expense Reprt	SnowFest	\$	159.27
12/16/2019	1045 Apex Sprinkler	12-3 and 12-9 repairs	Beautification	\$	598.50
12/27/2019	1046 Leslie Hillendahl	Expense Reprt	Beautification	\$	250.00
12/27/2019	1047 Jennifer Vickers	Expense Reprt	Security \$152.65, Membership \$149.13	\$	301.78
12/27/2019	1048 Prime Office Solutions	02IN5397	Timbergram	\$	706.50
12/27/2019	1049 SEAL Security	INV#45010	Security	\$	5,310.00
12/27/2019	1050 Sinclair PTO	2019 Donation	Donation	\$	2,050.00
12/27/2019	1051 Jaycee Park	2019 Donation	Donation	\$	2,500.00
12/27/2019	1052 11th Street Park	2019 Donation	Donation	\$	2,500.00
12/30/2019	1053 Valerie McElhose	Bookkeeping	Bookkeeping	\$	240.00
12/30/2019	1054 SEAL Security	INV#45488	Security	\$	4,140.00
12/30/2019	1055 Prime Office Solutions	02IN5516	Timbergram	\$	540.50
1/10/2020	1056 Oscar Ramirez	Inv#823379	Beautification	\$	250.00
1/16/2020	1057 Ryan McCleary	Expense Reprt	SnowFest	\$	1,282.33
1/16/2020	1058 Jennifer Wilson	Expense Reprt	General Meeting	\$	40.00
1/31/2020	1059 Tracy Riley	Expense Reprt	General Meeting	\$	273.04
1/31/2020	1060 Oscar Ramirez	January Landscaping	Beautification	\$	250.00
2/14/2020	1061 Laura Bradham	Expense Reprt	Membership	\$	413.58
2/14/2020	1062 SEAL Security	Inv#45885	Security	\$	3,570.00
2/14/2020	1063 Providence Society	Inv#6	Bookkeeping	\$	868.75
2/25/2020	1064 Oscar Ramirez	February Landscaping	Beautification	\$	250.00
3/9/2020	1065 Laura Bradham	Expense Reprt	Membership	\$	471.99
3/9/2020	1066 Jennifer Wilson	Expense Reprt	Bookkeeping	\$	399.75
3/9/2020	1067 Prime Office Solutions	02IN5873	Timbergram	\$	619.00
3/12/2020	1068 Jennifer Wilson	Expense Reprt	Bookkeeping	\$	56.71
3/12/2020	1069 Providence Society	Inv#9	Bookkeeping	\$	350.00
VOID	1070 Sinclair Janitorial	Janitorial	General Meeting	\$	40.00
3/18/2020	1071 Oscar Ramirez	February Landscaping	Beautification	\$	450.00
3/23/2020	1072 US Treasury	Tax Filing Fee		\$	600.00
4/7/2020	1073 Oscar Ramirez	Weekly Landscaping	Beautification	\$	250.00
4/16/2020	1074 Providence Society	Inv#20	Bookkeeping	\$	400.00
4/16/2020	1075 Jambriana CPA	2016, 2017, 2018 Tax Returns		\$	3,000.00
4/16/2020	1076 Traci Riley	Expense Reprt	General Meeting	\$	118.07
4/16/2020	1077 Oscar Ramirez	April Landscaping	Beautification	\$	250.00
5/6/2020	1078 US Postal Service	PO Box Renewal	Postage	\$	226.00
5/6/2020	1079 Providence Society	Inv#24	Bookkeeping	\$	262.50
5/6/2020	1080 Oscar Ramirez	April/May Landscaping	Beautification	\$	450.00
5/6/2020	1081 Laura Bradham	Expense Reprt	Membership	\$	278.26
5/25/2020	1082 Apex Sprinkler	May Maintenance	Beautification	\$	963.80
5/25/2020	1083 Oscar Ramirez	5-10-20 Service	Beautification	\$	250.00
5/25/2020	1084 Laura Bradham	Expense Reprt	Membership	\$	55.00
5/25/2020	1085 Todd Eitlemann	TMNA Resident Error	Dues	\$	60.00
5/25/2020	1086 Michele Supple	TMNA Resident Error	Dues	\$	60.00
5/25/2020	1087 Muffy King	TMNA Resident Error	Dues	\$	30.00
5/26/2020	1088 Jennifer Vickers	Expense Reprt	Website	\$	233.82
6/3/2020	1089 Oscar Ramirez	5/23 and 6/10 cut	Beautification	\$	500.00
6/26/2020	1090 Oscar Ramirez	6/23 Cut	Beautification	\$	250.00
VOID	1091 Prime Office Solutions	02IN5674	VOID - Getting credit from Jan TMNA paym	\$	-
6/26/2020	1092 Prime Office Solutions	02IN6062	Timbergram	\$	706.50
6/26/2020	1093 Richard Saad	TMNA Resident Error	Dues	\$	30.00
7/10/2020	1094 Laura Bradham	Expense Reprt	Timbergreeters	\$	176.00
7/10/2020	1095 Lorie Hood	Expense Reprt	Timbergreeters	\$	25.98
7/10/2020	1096 Traci Riley	Expense Reprt	General Meeting	\$	140.28
7/10/2020	1097 Apex Sprinkler	7/8/20 Repairs	Beautification	\$	330.00
7/10/2020	1098 Oscar Ramirez	7/8/20 service, landscapir	Beautification	\$	2,750.00
7/10/2020	1099 West 18th Storage	Unit 0303 Annual	Storage Unit	\$	600.00
7/10/2020	1100 Providence Society	Inv#31 and Inv#42	Bookkeeping	\$	312.50
8/11/2020	1101 IRS	2019 Tax Return	2019 Taxes Filing Fee	\$	20.00
8/11/2020	1102 Oscar Ramirez	07/22 and 08/09	Beautification	\$	450.00
8/11/2020	1103 Providence Society	Inv#43	Bookkeeping	\$	243.75