

Timbergrove Manor Civic Club (TMCC)  
Board Meeting Minutes  
Sept 28, 2021

**Meeting Minutes**

Meeting Called to Order 6:00 PM

Quorum Met

Location: Via Zoom

**Officer's Reports**

Secretary's Report - The Minutes for August 31, 2021 Meeting was distributed and corrections were noted. A motion was made by Alison Reynolds to approve these minutes which was seconded by Cynthia Schwendeman. By a show of hands, the motion was approved.

Treasurer's Report – Roxanne Hall reviewed her the Budget as of Sept 28,2021. Peter Davies made the motion to approve the report which was seconded by Alison Reynolds and approved by acclamation. Roxanne Hall started a discussion concerning allowing electronic payments.

The current By-Laws Section 22) state the following: All checks must be signed by two Officers of the Club. No Officer shall be a signatory of any check payable to him.

Roxanne Hall made the motion that we revise the Section to read: "All disbursement requests for club funds must be approved by two (2) board members including one (1) Officer. Documentation of the disbursement is given to the Treasurer for confirmation of available budget with approval from the committee chair. All checks must signed by 1 Officer. No Officer shall be a signatory of any check payable to themselves. Peter Davies Seconded the motion and it was approved without any objections.

**Committee Reports**

Activities – No report.

Beautification – No report.

Block Captains – Neighborhood Night Out is scheduled for October 5<sup>th</sup>.

Deed Restriction Enforcement – No Report.

Design Review Committee – Dana Whitney reported that there have been several new build submittals that have been received by the committee and approved following review. Several other remodel or modifications have been received and are in the process of being approved. There was a submittal for a 6151 Queenswood that had some issues and is still pending.

Environmental – No report.

Membership – No report.

Neighborhood Security – Larry Scruggs reported concerning breaking an entering of residences backing up to Ella on Clovis Lane.

Timbergram – Oct 15<sup>th</sup> Content Deadline

Timbergreeter – No report.

Website – No report

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**Committee Reports Continued**

Yard of the Month – No report.

**Old Business – None**

**New Business – None**

Next Board Meeting is scheduled for October 26<sup>th</sup> via Zoom and General Meeting November 9th.

Meeting adjourned 7:00 PM

These FINAL Board Meeting Minutes were prepared by Peter Davies, TMCC Secretary, and placed on the website.

*Peter Davies* . TMCC Secretary

# 9.28.21 TMCC Board Member Meeting

## Sign In Sheet

<b>2021 TMCC Officers and Board of Directors</b>		
Position	Name	Signature – In Attendance
President	Miles Sasser	X
Past Vice President	Bill Morfey	
Vice President	Alison Reynolds	X
Secretary	Peter Davies	X
Treasurer	Roxanne Hall	X
Director	Ryan Derong	
Director	Courtnie Hays	
Director	Jennifer Vickers	X
Director	Matt Kern	
Director	Cynthia Schwendeman	X
<b>Committee Chairs</b>		
Committee	Name	Signature or Report
Activities	Ryan McCearley	
Beautification	Paula Dixon	
Block Captains	Laura Bradham	
Deed Restriction Enforcement	Traci Riley	X
Design Review	Dana Whitney	
Environmental	Chanel Richbourg	
Future Programs		
Membership	Tanya Chaney	
Neighborhood Security	Larry Scruggs	X
Timber Greeters	Lorie Hood	
Web Site		
<b>Others/Guests</b>		
Name	Address	Subject