

TMCC February Board of Directors Meeting Agenda  
 Tuesday, February 28, 2023

Meeting Called to Order: 6:35 PM Quorum Met Location: Cactus Cove

**Officers Reports:**

Treasurer’s Report – The last Available Financial Statements as of February 2023 were presented by Roxanne Hall. The Treasurer reports that we have started the move to the new bank Central Bank. We have a new checking account there and will be moving all checking activities to this new bank in March. The Long term and short term CDs are under discussion with the Finance committee and we will have actions for that in the month of March for the board to approve.

The bank Balances are as follows:

Central Bank - Checking: \$5700.  
 Prosperity Bank Checking: 42,356.88  
 Small CD: \$25,383.85  
 Large CD: \$103,390.85

Bills paid since the last meeting:

Providence Society	PO 0301	\$225.00	1231	1/2/23	Bookkeeping
Timbergram	Jan Timbergram	\$737.90	1232	1/2/23	Timbergram
Insurance	Annual Bill	\$848.00	1233	1/2/23	Insurance
Central Bank	Transfer Funds	\$5000.00	1234	2/7/23	Bank Fees
Michael Hays	CornHole Games	\$352.00	1235	2/11/23	Block Captains

Pending bills which will come from Central Bank

Homes Reimagined	Jan Landscaping	\$1100.00
Providence Society	Services - Jan/Feb	\$275.00
Laura Bradham	Block Captain Kickoff	\$194.50
Roxanne Hall	Quicbooks Online Fees	\$628.94

Manual Deposits:  
 Central Bank: 5700

Report from Quickbooks attached - Year to Last Month Balance Sheet, General Ledger, Vendor Summary, Product Summary, Profit and Loss comparison  
 A motion was made by to approve the report by Ralph DeAyala and seconded by Courtnie Hays. The motion was approved by a show of hands.

Secretary’s Report - The Minutes for 1.30.2023 Meeting were distributed and corrections were noted. A motion was made by Roxanne Hall to approve the minutes which was seconded by Courtnie Hays. The motion was approved.

## 2023 Budget

The preliminary budget has been prepared by the Finance Committee for presentation and approval by the General Membership at the March 2023 General Meeting. A discussion ensued over number a accounts and suggestions. Due to a less Timbergram advertising revenue, the income is less that in previous years. There was a motion to by Jennifer Vickers to approve the budget to be presented to the General Membership at the March Meeting. The motion was seconded by Courtnie Hays and approved by the Board.

## Committee Reports:

Activities – Cynthia Schwendeman reviewed the events for this year are the Easter Egg Hunt Saturday April 1<sup>st</sup> at Sinclair Elementary, (same day as Run for the Grove), Fourth of July, Volunteer Dinner on November 5<sup>th</sup> and Snow Fest December 9<sup>th</sup>.

### Beautification – Michelle Dundee

- Sprinklers
  - Sprinklers are currently off. Sprinklers will be inspected and turned back on prior to new plantings at the monuments.
- Monuments
  - Monument on 11<sup>th</sup> Street at Bryce has sprinklers, but no water source (turned off/disconnected during apartment construction). Looking for contact at the city to reconnect water supply.
- Landscaping Updates
  - Regular mowing and monument maintenance is ongoing. Dead plants at the monuments are in the process of being removed.
  - With the construction on 11<sup>th</sup> Street, the landscapers have had to pick up/clean up leftover construction debris (I've let the landscapers know to contact me to submit a 311 request if there is large debris the city should be removing).
  - Planning is in progress for spring plantings. The following schematic has been shared with the landscaper, keeping in mind the following:
    - Consistency at each of the monuments
    - Visibility of the “deed restrictions” sign at the lower portion of each monument
    - Shrub on the side of each monument to deter graffiti
    - Combination of perennial's (that do well in high temps and freezing temps), as well as annual's for seasonal color change.
  - I will be taking a field trip with the landscaper to the commercial nursery to look at plants (currently scheduled for March 11).

- **Committee Reports (Ct'd)**
  - Goal is to complete plantings by end of March (pending weather).

Proposed Planting Scheme at Median Monuments



Block Captains – Laura Bradham

On February 5, Laura Bradham and Traci Riley cohosted a Block Captain Brunch at Traci Riley’s home. The Block Captain Brunch is the one time of year that we can encourage our Block Captains and get a pulse for how they are interacting with their blocks. It’s a time to build community among them and remind them that they are part of a wonderful neighborhood community which supports them. We got a brand new TMCC personalized Corn Hole Game and had a tournament. Courtney Routh, Block Captain of the 6700 block of Cindy, is now the reigning Block Captain Corn Hole Champion and was awarded a fun prize. Besides chatting while eating, the Block Captains took a moment to brainstorm together aloud and meet some of our other TMCC volunteers in various capacities. And, we got to find out some fun facts as all of the Block Captains answered the same question, “What is the bygone fashion statement that you used to rock?” We still need a Block Captain for Abington Way so please email Laura Bradham at [blockcaptains@timbergrove.org](mailto:blockcaptains@timbergrove.org) with any leads you might have

## Committee Reports (Ct'd)

### Deed Restrictions – Miles Sasser

- Two letters sent for short term rental violation: section 5 & 6
- Letter delivered about solar panel violation
- Update from 2311 Haverhill Legal Fees:  
The retainer that was originally paid to Weycer Kaplan Pulaski and Zuber was transferred to Kane Russell Coleman Logan when I left Weycer Kaplan and joined Kane Russell. The retainer was exhausted. I am showing that there is one outstanding invoice (invoice number 472971 dated 12/20/2021 in the amount of \$730). At that time there was \$179.18 of the retainer remaining, which was applied to the invoice. So the amount outstanding is \$550.82. I will get you a copy of the invoice.

### Design Review – Dana Whitney

- Rooftop solar request
- Rooftop shingle color request
- Droxford Submission
- Linton Build Line Review

### Environmental Affairs - Pedro Palomino

- No Report
- Traci note - strong smell at Bryce the past month. Please report 311, several sent by community and sent to District C. Work is taking place as evidenced by removal of concrete and excavation on the CoH site.
- Jennifer Vickers made the motion to approve the dedicated donations of \$2,300 to the Friends of Lorraine Cherry Park (West 11<sup>th</sup> Street Park). The motion was seconded by Traci Riley and approved by the Board.

### Membership – Tanya Cheney

- No Report

### Neighborhood Security – Larry Scruggs

- Larry is working on several security projects such as, Installing the New Citizen Patrol signs (Peter Davies needs some help with the installation of said signs), Crime Statistics, Constable Patrol, Houston Police Patrol, and Flock Security Cameras.

## **Committee Reports (Ct'd)**

### **Programs – Traci Riley**

- March General Meeting: Flock Camera Team & Bill Morphy, TIRZ Board Explanation
  - o Will be set up with zoom and coordinate cameras
- April – Constable Patrol over zoom and in person
  - o Will suggest 4/4 as meeting date
- May General Meeting: HPD Community Liaison & Security Committee Chair
  - o Will go over security options and hope for a vote on a plan to move forward

### **Timbergram – Elizabeth Cepeda, Natalie Vera & Laken Kilgore**

- No Report

### **Timbergreeters – Lorie Hood**

- We have greeted the following residences in the period from January of 2022 to Feb 2023:  
74 houses that have a sold status + 19 rentals
- Also they have had no expenses this year to date, plenty of supplies and will continue on. )

### **Website – Jennifer Vickers** Jennifer reported that effort to migrate the

### **Yard of the Month – Carson Johnston**

- Working with Membership Chair to ensure process transition

## **Old Business**

- Reminder to All Board of Directors and Committee Chairs for dues payments and removal of Directors for missing multiple meetings.

## **New Business**

Directors' Responsibilities. There was a suggestion that each of the Directors oversee 2-3 committees each and will be responsible for committees' monthly reports and other items. There was a consensus from the Directors that each will select committees and forward the information to Courtnie Hays.

Security Options – Future programs will feature presentation for security options including Flock Cameras, Constable Patrols and HPD augmentation. Larry Scruggs will present options and costs with a Zoom format for future consideration by the membership.

Next General Meeting is Scheduled for March 21<sup>st</sup> and Board Meeting Scheduled for March 28<sup>th</sup>.

Meeting was adjourned at 7:40 PM.

The Meeting Minutes were prepared by Peter Davies, TMCC Secretary, and placed on the website.

**In attendance:** Alison Reynolds, Michelle Richburg, Andrew Halphen, Peter Davies, Traci Riley, Courtnie Hays, Roxanne Hall, Ralph DeAvaya, Jennifer Vickers, Mallory Dean, Cynthia Schwendeman