

Meeting Minutes 11/28/2017

Timbergrove Manor Civic Club (TMCC) Board Meeting

Meeting Called to Order: 7:05 PM Quorum Requirement Met Location: Rainbow Lodge

In Attendance – See attached sign in sheet.

Officer's Reports

- Secretary's Report for October 2017 – Peter Davies
 - A Motion to approve the corrected minutes by Darlene Wayt
 - Motion Seconded by Sandra Crook
 - Voice vote, no dissensions.
- Treasurer's Reports Revised October and November 2017– Sandra Crook
 - Motion to approve the Treasurer's Report by Peter Davies
 - Motion Seconded by Leslie Hillendahl
 - Voice vote, no dissensions

Committee Reports

- Activities – Tim Louque– SnowFest is scheduled for December 9th.
- Beautification – Leslie Hillendahl – Fall colors have been planted and sprinklers have been repaired.
- Block Captains – Carolyn Bryant – Four (4) Blocks need Block Captains
- Deed Restriction Enforcement – The Board has received the response from the Attorney and has concluded that there is no change to the thoughts expressed by the Board at the October Board Meeting and this was conveyed to the homeowners' representative who attended the October Board Meeting.
- Design Review Committee (DRC)–No new submittals or approvals for November.
- Environmental Affairs- Darlene reviewed her report which is attached.
- Jaycee Park – After soliciting feedback from various Park users, Traci found that many people do not utilize the chemical toilet units and it is her committee's suggestion not to renew the insurance policy or pay for the units for another year and to have the units removed when the Agreement expires on 12/6. Tim and Carolyn want chemical toilet units in the Park for SnowFest. Traci will explore options.
- Membership –The Chairman, Derek Brown, resigned Sunday the 26th. Crystal Neustadt volunteered to serve, on an interim basis, to help with the collection of the dues and security donations.
- Neighborhood Security – Jennifer addressed issues involved with setting up an additional bank account to deal with the security services. Following her explanation, Peter Davies made the motion that the Board **will not** establish a separate bank account for security. The motion was seconded by Darlene Wayt and approved by a show of hands. She further shared her finding about setting up reoccurring monthly payments for Security Payments; and will pursue the means and methods to allow for monthly payments.

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Committee Reports Continued

- Programs – HPD Sgt. Tracy Hicks has volunteered to speak at the next General Meeting scheduled for January 9th.
- Survey Committee – No report.
- Timbergram –Deadline is December 15th for the next edition.
- Timbergreeter – Carolyn has greeted at least two (2) new owners and has suggested the service be integrated into the website. Carolyn resigned as Chair of Timbergreeters.
- Website – No report.
- Yard of Month – No issues to report.

Old Business

- Section 6 Deed Restrictions – See Deed Restriction Enforcement item.

New Business

- Due to the next meeting being scheduled for December 26th, Peter Davies made a motion to move the meeting to December 19th at the Rainbow Lodge, if available at 7:00 PM. Carrie Brawley seconded the motion which was approved by a show of hands.

Meeting was Adjourned at 8:40 PM.

These FINAL TMCC Board Meeting Minutes were posted to the website for review, comment and corrections.

P Davies

Attached Reports

Sign In Sheet

Name	Position/Affiliation	Signature
William F. Morfey	President	<i>William F. Morfey</i>
Leslie Hillendahl	Vice President	<i>[Signature]</i>
Peter Davies	Secretary	
Sandra Crook	Treasurer	<i>S. Crook</i>
Carrie Brawley	Board Member	<i>C. Brawley</i>
Kirk Guy	Board Member	<i>[Signature]</i>
Jamie Hay	Board Member	
Darlene Wayt	Board member/Environmental Affairs	<i>Darlene Wayt</i>
Traci Riley	Deed Restriction Enforcement Committee	
Jennifer Vickers	Timbergram Editor / <i>Security</i>	<i>[Signature]</i>
	<i>Block Captains + T Greeters</i>	<i>[Signature]</i>
<i>GARYN ORNSTROM</i>	<i>N/A</i>	<i>[Signature]</i>
<i>TIM LOUQU =</i>	<i>ACTIVITIES</i>	<i>[Signature]</i>
<i>Crystal Neustadt</i>	<i>Director</i>	<i>C. Neustadt</i>

8:33 PM

11/27/17

Cash Basis

Timbergrove Manor Civic Club
Transaction Detail By Account
October 27 through November 27, 2017

Type	Date	Num	Name	Memo	Clr	Split	Original Amount
Integrity Bank Checking							
Deposit	10/30/2017			Deposit		TOT 2017 - Sil...	180.00
Deposit	10/30/2017			Deposit		-SPLIT-	1,990.00
Deposit	10/30/2017			Deposit		-SPLIT-	900.00
Deposit	10/30/2017			Deposit	X	-SPLIT-	28.83
Check	10/31/2017	1611	Gary Nordstrom			Taste Of Timb...	-1,154.96
Check	10/31/2017	1510	Seal Security Soluti...			Neighborhood ...	-6,592.00
Deposit	11/18/2017			Deposit		-SPLIT-	220.48
Deposit	11/18/2017			Deposit		-SPLIT-	184.77
Deposit	11/18/2017			Deposit		Neighborhood ...	95.00
Check	11/21/2017	1612	Apex Sprinkler and ...			Beautification	-542.00
Check	11/21/2017	1613	Prime Source			Timbergram	-609.00
Check	11/21/2017	1614	Crinion Davis & Ric...			Deed Rest. Le...	-342.00
Check	11/26/2017	1615	Al's Lawn and Tree ...			Beautification	-2,000.00
Check	11/26/2017	1616	Seal Security Soluti...			Neighborhood ...	-6,912.00
Total Integrity Bank Checking							
TOTAL							

Timbergrove Manor Civic Club
Profit & Loss Budget Performance
 October 27 through November 27, 2017

	<u>Oct 27 - Nov 27, 17</u>	<u>Budget</u>	<u>Jan 1 - Nov 27, 17</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
Beautification Fund	20.00	0.00	1,440.00	1,500.00	1,500.00
Club Dues	930.00	0.00	26,765.02	27,000.00	27,000.00
Deed Rest. Enforcement Fund	0.00	0.00	0.00	500.00	500.00
Donations-4th of July	0.00	0.00	500.00	500.00	500.00
Donations-Easter Egg Hunt	0.00	0.00	500.00	500.00	500.00
Donations-Other	273.31	0.00	4,305.06	2,000.00	2,000.00
Donations-Snow Fest	0.00	0.00	0.00	3,000.00	3,000.00
Donations-W. 11th St Park	50.00	0.00	1,775.00	1,000.00	1,000.00
Donations -Taste of Timbergrove	0.00	0.00	1,000.00	0.00	
Interest Income	0.00	0.00	0.00	475.00	475.00
Jaycee Park General Fund	40.00	0.00	745.00	750.00	750.00
Jaycee Park Port-0 Units	0.00	0.00	765.00	3,200.00	3,200.00
Legal Fund	20.00	0.00	660.00	0.00	
Neighborhood Security Fund					
TOT 2017 - Silent Auction	180.00	0.00	1,295.00	0.00	
Neighborhood Security Fund - Other	1,960.00	0.00	79,127.22	78,900.00	78,900.00
Total Neighborhood Security Fund	2,140.00	0.00	80,422.22	78,900.00	78,900.00
Timbergrove Adv. Revenue	140.00	0.00	3,260.00	6,120.00	6,120.00
Total Income	3,613.31	0.00	122,137.30	125,445.00	125,445.00
Expense					
4th of July	0.00	0.00	0.00	600.00	600.00
Bank Charges	0.00	0.00	655.08	1,500.00	1,500.00
Beautification	2,542.00	0.00	11,975.31	15,000.00	15,000.00
Deed Rest. Legal/Printing	342.00	0.00	374.92	0.00	
Deed Restriction Enforcement	0.00	0.00	540.00	0.00	
Donation-Friends of 11th Street	0.00	0.00	2,000.00	1,000.00	1,000.00
Donations	0.00	0.00	1,175.00	1,000.00	1,000.00
Easter Egg Hunt	0.00	0.00	1,062.09	800.00	800.00
Equipment	0.00	0.00	1,480.04	0.00	
General Meetings	0.00	0.00	268.61	600.00	600.00
Ice Cream Social	0.00	0.00	423.56	0.00	
Insurance	0.00	0.00	819.00	744.00	744.00
Jaycee Park General	0.00	0.00	-20.00	750.00	750.00
Jaycee Park Port-o Units	0.00	0.00	-10.00	3,200.00	3,200.00
Membership	0.00	0.00	892.04	1,000.00	1,000.00
Misc./ Other	0.00	0.00	0.00	200.00	200.00
Neighborhood Security	13,504.00	0.00	66,511.12	78,900.00	78,900.00
Office/Postage	0.00	0.00	166.00	150.00	150.00
Professional Services	0.00	0.00	0.00	1,000.00	1,000.00
Reconciliation Discrepancies	0.00	0.00	-0.31	0.00	
Snow Fest	0.00	0.00	0.00	5,250.00	5,250.00
Spring Fling	0.00	0.00	200.00	0.00	
Storage Unit	0.00	0.00	560.00	550.00	550.00
Taste Of Timbergrove	1,154.96	806.45	3,846.76	5,000.00	5,000.00
Timbergrove	609.00	0.00	4,570.00	4,900.00	4,900.00
Timbergroeters	0.00	0.00	0.00	200.00	200.00
Volunteer Dinner	0.00	0.00	1,113.96	1,250.00	1,250.00
Web Site					
Hosting	0.00	0.00	310.34	0.00	
Online Payment Processing Fees	14.23	0.00	657.72	0.00	
Web Site - Other	0.00	0.00	0.00	200.00	200.00
Total Web Site	14.23	0.00	968.06	200.00	200.00
Total Expense	18,166.19	806.45	99,571.24	123,794.00	123,794.00
Net Ordinary Income	-14,552.88	-806.45	22,566.06	1,651.00	1,651.00
Net Income	-14,552.88	-806.45	22,566.06	1,651.00	1,651.00

8:37 PM
11/27/17
Cash Basis

Timbergrove Manor Civic Club
Balance Sheet
As of November 27, 2017

	<u>Nov 27, 17</u>
ASSETS	
Current Assets	
Checking/Savings	
Integrity Bank CD - January	26,410.78
Integrity Bank CD - July	25,536.43
Integrity Bank Checking	<u>97,326.66</u>
Total Checking/Savings	149,273.87
Total Current Assets	<u>149,273.87</u>
TOTAL ASSETS	<u>149,273.87</u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	62,608.80
Unrestrict (retained earnings)	64,099.01
Net Income	<u>22,566.06</u>
Total Equity	149,273.87
TOTAL LIABILITIES & EQUITY	<u>149,273.87</u>

6:51 AM
11/28/17
Accrual Basis

Timbergrove Manor Civic Club
Profit & Loss
January 2015 through December 2017

	<u>Jan - Dec 15</u>	<u>Jan - Dec 16</u>	<u>Jan - Dec 17</u>
Ordinary Income/Expense			
Income			
Neighborhood Security Fund			
TOT 2017 - Silent Auction	0.00	0.00	1,295.00
Neighborhood Security Fund - Other	19,870.00	81,240.00	79,127.22
Total Neighborhood Security Fund	<u>19,870.00</u>	<u>81,240.00</u>	<u>80,422.22</u>
Total Income	<u>19,870.00</u>	<u>81,240.00</u>	<u>80,422.22</u>
Expense			
Neighborhood Security	<u>5,752.93</u>	<u>72,123.78</u>	<u>66,511.12</u>
Total Expense	<u>5,752.93</u>	<u>72,123.78</u>	<u>66,511.12</u>
Net Ordinary Income	<u>14,117.07</u>	<u>9,116.22</u>	<u>13,911.10</u>
Net Income	<u><u>14,117.07</u></u>	<u><u>9,116.22</u></u>	<u><u>13,911.10</u></u>

6:51 AM
11/28/17
Accrual Basis

Timbergrove Manor Civic Club
Profit & Loss
January 2015 through December 2017

	<u>TOTAL</u>
Ordinary Income/Expense	
Income	
Neighborhood Security Fund	
TOT 2017 - Silent Auction	1,295.00
Neighborhood Security Fund - Other	<u>180,237.22</u>
Total Neighborhood Security Fund	<u>181,532.22</u>
Total Income	181,532.22
Expense	
Neighborhood Security	<u>144,387.83</u>
Total Expense	<u>144,387.83</u>
Net Ordinary Income	<u>37,144.39</u>
Net Income	<u><u>37,144.39</u></u>

Environmental Affairs

West 11th Street Park

See FB Timbergrove Manor. An effort is underway to re-name the park in honor of Lorraine. Michelle Collard has stepped forward to lead the effort. Michelle has contacted Friends of West 11th Street Park. She is an East Timbergrove resident who has extensive experience working with the COH, HPARD and City Council. From the info and document she emailed to FoWESP, re-naming will eventually need support from both the civic group and the SNC where the park is located and the request needs to include 600 signatures with zip codes. Michelle is in the process of obtaining more information as to how and when to proceed. Dave Dyer, Lorraine's husband and FoWESP Secretary/Treasurer, is very much in favor of re-naming the park and moving forward with this effort.

Bryce Trailhead at Bryce and W. 11th Street

Per Sherry Weesner's 11-27-17 email on behalf of Memorial Heights Redevelopment Authority:

"We are negotiating the contract with the selected vendor and expect to start work soon. I know this has been a very long process but I think the end is in sight. The contractor will be doing the fence foundation and the rain garden improvements. Trees for Houston is going to plant the additional trees and water them as needed for 2 years. I'll let you know as soon as we have a start date." Ms. Weesner's contact info is MHRA.tirz5@gmail.com, 713.850.9000

Bryce Chemical Feed Station at Bryce and W. 11th Street

Per an 11-28-17 email from Joe Hanak, COH PWE: "The monitoring equipment product submittals have recently been approved by the design engineer and the contractor has placed the order. Implementation will follow but I have not received a schedule. The equipment will be housed on site and send a signal to the operator if/when a specific gas (H₂S – egg odor) exceeds the design level. As there are many factors involving the cause (weather, usage, other gases, etc.) preventing an occurrence is feasible and will give the operator the advantage of knowing that the system needs to be checked (hopefully before the citizen notices). There's a little more to it as the system utilizes biological processes to neutralize odor causing elements and takes time to react to rapid changes in demand. The system environment will also be monitored by the new equipment but more complex than I'm comfortable attempting to discuss. I am not aware of odor reports but I have copied the inspections and operations managers and welcome their input. I will try to provide additional details before your meeting, but a more realistic response will be later this week."

SNC-14 Info

Stephen Costello will be speaking at the SNC-14's Thursday, December 14 meeting, at Grace UMC 1245 Heights Blvd., beginning at 6:15 p.m. See attached flyer and feel free to distribute to interested parties.

I'm requesting that the flyer be distributed via the block captain system two more times. I'll ask Carolyn to fan it out this Thursday and once again early in the week of December 11.

Super Neighborhood Council 14 Meeting

Stephen Costello, Chief Resilience Officer, Mayor’s Office

**Flooding & COH Development Regulations
Sources & Plans for Recovery Money**

THURSDAY, DECEMBER 14, 2017

6:15 p.m. to ~ 7:00 p.m. Mr. Costello, guest speaker
~7:00 p.m. – 7:45 p.m. Regular Meeting Agenda

Grace United Methodist Church
Fellowship Hall, 1245 Heights Blvd., 77008

Bring a food pantry item to help thank Grace UMC for the use of Fellowship Hall:
canned fruit, peanut butter, cereal, macaroni & cheese, pasta, dried beans

Questions? Contact Darlene Wayt, SNC-14 Correspondence Secretary, dwayt@comcast.net

“Property owners throughout our area have become weary of flooding in the Bayou City, impatient with elected officials who offer explanations with no practical solutions, and some have and others are close to packing up and leaving our city unless we can convince them that we are going to do exponentially more than what they currently see. To that end, I believe there must be a person who reports directly to me and has the sole responsibility of developing and implementing drainage and flooding strategies that will achieve the singular goal of mitigating the risk of flooding in our city. This Chief Resilient Officer, or Flood Czar, will serve as the City’s focal point for integrating regional resiliency efforts in the Houston area. He will interact with TXDOT, Harris County, the flood control district, U.S. Army Corps of Engineers, State of Texas, TIRZs, super neighborhoods and developers. He will collaborate with city departments to design strategies for resiliency and will lead efforts to revise and update policies and ordinances to mitigate the risks of potential events like the flooding we experienced on April 18. I can think of no better person for this role than Steve Costello. Steve is a civil engineer who has worked on numerous drainage projects, he is a former City Council member with a passion for our city, and he’s someone who I believe can help us achieve our objective of reducing the risk of flooding.”

-Mayor Sylvester Turner; May 4, 2016 speech excerpt; Stephen Costello appointed Chief Resilience Officer;
www.houstontx.gov/mayor/2016stateofthecity.html.