

Timbergrove Manor Civic Club
General Membership Meeting Minutes
September 12, 2017

Meeting Minutes

Sinclair Elementary School
Quorum:45 Members in Attendance

Meeting Called to Order. 7:00 PM

Speakers and Guests: Sinclair Elementary Principal Lee Mashburn and Anne Sung, HISD Board of Education Trustee, addressed the meeting. Mr. Mashburn spoke about the school achieving record attendance in 2017, volunteer opportunities and his background. Ms. Sung addressed the issues of safety of facilities following the recent flooding, financing, and curriculum. Mr. Mashburn then focused on how these issues impact Sinclair. Following their presentation, residents asked questions which were answered by the speakers. Traci Riley, Sinclair PTO Community Outreach liaison, informed the members of some of the volunteer opportunities and areas where support is needed.

Secretary's Report - Review of Meeting Minutes from May 9, 2017. Bill pointed out some edits which were incorporated into the revised DRAFT of these Meeting Minutes. Following further review, Darlene Wayt made a motion to approve the amended minutes, which was seconded by Sandra Crook, and approved by a show of hands.

Treasurer's Reports - Sandra introduced herself and reviewed the attached reports that were reviewed by the members. Jennifer Vickers made a motion to approve the reports which was seconded by Jeff Wayt. By a show of hands, the report was approved.

Committee Reports

Activities - Bill announced a 1950's-themed event for adults, The Taste of Timbergrove, is scheduled for October 21, from 5 to 8 PM. The annual Volunteer Dinner is scheduled for Sunday Sept 24th. Snow Fest is scheduled for December 9th beginning at 9:00 AM.

Beautification - No report.

Block Captains - Still needed, refer to the Timbergram.

Deed Restriction Enforcement - Traci indicated that there have been a number of inquiries primarily concerning boats and trailers. There was a question about Deed Restrictions in Section 6 about the story restrictions, which limit the number of stories to one (1) which may limit residents from rebuilding or selling in the section following the recent flooding. Another resident expressed his concerns about the outdated deed restrictions in Section 7. Bill reviewed the issue of amending deed restrictions, which was discussed at the recent Board Meeting. The Board's position was that any efforts would have to come from residents of the particular sections, with the TMCC assisting with the democratic process of amending the deed restrictions of any Section; for example, paying for copies & notaries, utilizing the block captain system to disseminate information.

Design Review Committee - No report

Environmental Affairs - Darlene reviewed her report. One of the highlights is that the Board has approved a donation, that combined with others, will allow the completion of a trail in the West 11th Street Park that leads to the internal trails.

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Committee Reports Continued

Membership - Derek Brown was recently appointed as the Chair of the Membership Committee. He reviewed the current membership levels and emphasized that additional fundraising may be necessary for continued contract of neighborhood security services.

Neighborhood Security - Jennifer Vickers presented her report which indicates that the fundraising will fall short of the goal by about \$10,000. The committee will further meet in the next few weeks to discuss Holiday patrols and additional coverage at night, or in the areas that flooded.

Programs - No report

Timbergram - Jennifer spoke about the problems encountered getting the most recent issue printed and delivered.

Timbergreeters - No report

Website - Laura Speck is now the Web-Site Chair. She was introduced and asked members how to improve the site.

Yard of the Month - No report

Old Business - None

New Business

Mayor's Announced Proposed Tax Increase - A motion was made by Charles Pegelow to have the Membership take vote to determine whether the Membership supported or did not support the proposed tax increase. The motion was seconded by Ed Ruhnke. Following a discussion a vote was taken and the motion was not approved by a show of hands.

National Night Out - The event is scheduled for October 3rd and hosts were encouraged to contact TMCC.

Candidate Endorsement - One of the members expressed concern about the TMCC appearing to endorse political candidates.

John Zavala was introduced as a delegate to the Super Neighborhood Council (SNC-14). He spoke to the membership and asked for assistance in helping him address traffic, drainage and other infrastructure issues.

Adjournment

These General Meeting Minutes were prepared by:

Peter Davies, TMCC Secretary

P Davies

Attachments

Timbergrove Manor Civic Club
Balance Sheet
As of August 28, 2017

| | <u>Aug 28, 17</u> |
|---------------------------------------|--------------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| Integrity Bank CD - January | 26,410.78 |
| Integrity Bank CD - July | 25,536.43 |
| Integrity Bank Checking | <u>120,220.00</u> |
| Total Checking/Savings | <u>172,167.21</u> |
| Total Current Assets | <u>172,167.21</u> |
| TOTAL ASSETS | <u>172,167.21</u> |
| LIABILITIES & EQUITY | |
| Equity | |
| Opening Bal Equity | 62,608.80 |
| Unrestrict (retained earnings) | 64,099.01 |
| Net Income | 45,459.40 |
| Total Equity | <u>172,167.21</u> |
| TOTAL LIABILITIES & EQUITY | <u>172,167.21</u> |

Timbergrove Manor Civic Club
Profit & Loss Budget Performance
 July 28 through August 28, 2017

| | Jul 28 - Aug 28, 17 | Budget | Jan 1 - Aug 28, 17 | YTD Budget |
|---------------------------------|---------------------|-------------|--------------------|-------------------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| Beautification Fund | 5.00 | 0.00 | 1,310.00 | 1,500.00 |
| Club Dues | 2,370.00 | 0.00 | 22,220.00 | 27,000.00 |
| Deed Rest. Enforcement Fund | 0.00 | 0.00 | 460.00 | 500.00 |
| Donations-4th of July | 500.00 | 0.00 | 500.00 | 500.00 |
| Donations-Easter Egg Hunt | 0.00 | 0.00 | 500.00 | 500.00 |
| Donations-Other | 156.98 | 0.00 | 3,242.48 | 2,000.00 |
| Donations-Snow Fest | 0.00 | 0.00 | 0.00 | 3,000.00 |
| Donations-W. 11th St Park | 0.00 | 0.00 | 1,160.00 | 1,000.00 |
| Interest Income | 0.00 | 0.00 | 0.00 | 475.00 |
| Jaycee Park General Fund | 175.00 | 0.00 | 650.00 | 750.00 |
| Jaycee Park Port-0 Units | 80.00 | 0.00 | 665.00 | 3,200.00 |
| Legal Fund | 10.00 | 0.00 | 135.00 | 0.00 |
| Neighborhood Security Fund | 11,380.00 | 0.00 | 67,470.00 | 78,900.00 |
| Timbergram Adv. Revenue | 140.00 | 0.00 | 2,621.21 | 6,120.00 |
| W. 11th Street | 330.00 | 0.00 | 390.00 | 0.00 |
| Total Income | 15,146.98 | 0.00 | 101,323.69 | 125,445.00 |
| Expense | | | | |
| 4th of July | 0.00 | 0.00 | 0.00 | 600.00 |
| Bank Charges | 0.00 | 0.00 | 655.08 | 1,500.00 |
| Beautification | 1,838.88 | 0.00 | 7,733.31 | 15,000.00 |
| Deed Rest. Legal/Printing | 540.00 | 0.00 | 540.00 | 0.00 |
| Donation-Friends of 11th Street | 0.00 | 0.00 | 0.00 | 1,000.00 |
| Donations | 0.00 | 0.00 | 800.00 | 1,000.00 |
| Easter Egg Hunt | 0.00 | 0.00 | 1,062.09 | 800.00 |
| Equipment | 0.00 | 0.00 | 1,480.04 | 0.00 |
| General Meetings | 0.00 | 0.00 | 238.61 | 600.00 |
| Insurance | 0.00 | 0.00 | 819.00 | 744.00 |
| Jaycee Park General | 0.00 | 0.00 | 0.00 | 750.00 |
| Jaycee Park Port-o Units | 0.00 | 0.00 | 0.00 | 3,200.00 |
| Membership | 0.00 | 0.00 | 217.67 | 1,000.00 |
| Misc./ Other | 0.00 | 0.00 | -4,722.66 | 200.00 |
| Neighborhood Security | 5,482.00 | 0.00 | 42,409.12 | 78,900.00 |
| Office/Postage | 0.00 | 0.00 | 166.00 | 150.00 |
| Professional Services | 0.00 | 0.00 | 0.00 | 1,000.00 |
| Snow Fest | 0.00 | 0.00 | 0.00 | 5,250.00 |
| Spring Fling | 200.00 | 0.00 | 200.00 | 0.00 |
| Storage Unit | 0.00 | 0.00 | 560.00 | 550.00 |
| Timbergram | 609.00 | 0.00 | 3,001.00 | 4,900.00 |
| Timbergreeters | 0.00 | 0.00 | 0.00 | 200.00 |
| Volunteer Dinner | 0.00 | 0.00 | 0.00 | 1,250.00 |
| Web Site | | | | |
| Hosting | 0.00 | 0.00 | 309.51 | 0.00 |
| Online Payment Processing Fees | 32.90 | 0.00 | 395.52 | 0.00 |
| Web Site - Other | 0.00 | 0.00 | 0.00 | 200.00 |
| Total Web Site | 32.90 | 0.00 | 705.03 | 200.00 |
| Total Expense | 8,702.78 | 0.00 | 55,864.29 | 118,794.00 |
| Net Ordinary Income | 6,444.20 | 0.00 | 45,459.40 | 6,651.00 |
| Net Income | 6,444.20 | 0.00 | 45,459.40 | 6,651.00 |

Timbergrove Manor Civic Club
Profit & Loss Budget Performance
July 28 through August 28, 2017

| | <u>Annual Budget</u> |
|---|------------------------|
| Ordinary Income/Expense | |
| Income | |
| Beautification Fund | 1,500.00 |
| Club Dues | 27,000.00 |
| Deed Rest. Enforcement Fund | 500.00 |
| Donations-4th of July | 500.00 |
| Donations-Easter Egg Hunt | 500.00 |
| Donations-Other | 2,000.00 |
| Donations-Snow Fest | 3,000.00 |
| Donations-W. 11th St Park | 1,000.00 |
| Interest Income | 475.00 |
| Jaycee Park General Fund | 750.00 |
| Jaycee Park Port-0 Units | 3,200.00 |
| Legal Fund | |
| Neighborhood Security Fund | 78,900.00 |
| Timbergram Adv. Revenue W. 11th Street | 6,120.00 |
| Total Income | <u>125,445.00</u> |
| Expense | |
| 4th of July | 600.00 |
| Bank Charges | 1,500.00 |
| Beautification | 15,000.00 |
| Deed Rest. Legal/Printing | |
| Donation-Friends of 11th Street | 1,000.00 |
| Donations | 1,000.00 |
| Easter Egg Hunt | 800.00 |
| Equipment | |
| General Meetings | 600.00 |
| Insurance | 744.00 |
| Jaycee Park General | 750.00 |
| Jaycee Park Port-o Units | 3,200.00 |
| Membership | 1,000.00 |
| Misc./ Other | 200.00 |
| Neighborhood Security | 78,900.00 |
| Office/Postage | 150.00 |
| Professional Services | 1,000.00 |
| Snow Fest | 5,250.00 |
| Spring Fling | |
| Storage Unit | 550.00 |
| Timbergram | 4,900.00 |
| Timbergreeters | 200.00 |
| Volunteer Dinner | 1,250.00 |
| Web Site | |
| Hosting | |
| Online Payment Processing Fees | |
| Web Site - Other | 200.00 |
| Total Web Site | <u>200.00</u> |
| Total Expense | <u>118,794.00</u> |
| Net Ordinary Income | <u>6,651.00</u> |
| Net Income | <u><u>6,651.00</u></u> |

7:04 PM
 09/06/17
 Cash Basis

Timbergrove Manor Civic Club

Transaction Detail By Account

July 28 through August 28, 2017

| Type | Date | Num | Name | Memo | Clr | Split | Original Amount |
|--------------------------------|------------|------|-------------------------|---------|-----|------------------|-----------------|
| Integrity Bank Checking | | | | | | | |
| Deposit | 07/28/2017 | | | Deposit | X | -SPLIT- | 130.78 |
| Deposit | 07/29/2017 | | | Deposit | | -SPLIT- | 557.31 |
| Deposit | 07/30/2017 | | | Deposit | | -SPLIT- | 340.99 |
| Check | 08/10/2017 | 1493 | Seal Security Soluti... | | | Neighborhood ... | -5,632.00 |
| Check | 08/10/2017 | 1492 | 4D Signworx | | | Beautification | -378.88 |
| Check | 08/10/2017 | 1491 | Prime Source | | | Timbergram | -609.00 |
| Check | 08/10/2017 | 1490 | Crinion Davis & Ric... | | | Deed Rest. Le... | -540.00 |
| Check | 08/10/2017 | 1489 | Al's Lawn and Tree ... | | | Beautification | -1,460.00 |
| Check | 08/15/2017 | 1494 | Appledumplin The ... | | | Spring Fling | -200.00 |
| Deposit | 08/18/2017 | | | Deposit | | -SPLIT- | 985.00 |
| Deposit | 08/18/2017 | | | Deposit | | -SPLIT- | 455.00 |
| Deposit | 08/18/2017 | | | Deposit | | -SPLIT- | 745.00 |
| Deposit | 08/18/2017 | | | Deposit | | -SPLIT- | 235.00 |
| Deposit | 08/18/2017 | | | Deposit | | Neighborhood ... | 40.00 |
| Deposit | 08/18/2017 | | | Deposit | | -SPLIT- | 310.00 |
| Deposit | 08/18/2017 | | | Deposit | | -SPLIT- | 635.00 |
| Deposit | 08/18/2017 | | | Deposit | | -SPLIT- | 110.00 |
| Deposit | 08/18/2017 | | | Deposit | | -SPLIT- | 80.00 |
| Deposit | 08/18/2017 | | | Deposit | | Club Dues | 30.00 |
| Deposit | 08/18/2017 | | | Deposit | | -SPLIT- | 390.00 |
| Deposit | 08/18/2017 | | | Deposit | | -SPLIT- | 5,595.00 |
| Deposit | 08/18/2017 | | | Deposit | | -SPLIT- | 310.00 |
| Deposit | 08/18/2017 | | | Deposit | | Timbergram A... | 140.00 |
| Deposit | 08/18/2017 | | | Deposit | | -SPLIT- | 760.00 |
| Deposit | 08/18/2017 | | | Deposit | | -SPLIT- | 500.00 |
| Deposit | 08/18/2017 | | | Deposit | | -SPLIT- | 1,840.00 |
| Deposit | 08/18/2017 | | | Deposit | | -SPLIT- | 310.00 |
| Deposit | 08/18/2017 | | | Deposit | | -SPLIT- | 705.00 |
| Deposit | 08/18/2017 | | | Deposit | | Club Dues | 60.00 |

Total Integrity Bank Checking

TOTAL