

Meeting Minutes - Timbergrove Manor Civic Club (TMCC) Board Meeting 10/25/16

Location: Rainbow Lodge

Meeting Called to Order: 7:06 PM Quorum Requirement Met

Attendance

See attached sign in sheet

Officer's Reports

- Secretary's Report Sept 27, 2016
 - There was a motion to approve the corrected minutes by Darlene Wayt
 - The motion Seconded by Kirk Guy
 - The motion was approved by voice vote, with no dissentions.
- Treasurer's Report
 - Paige is out of town and there was no report for this meeting except that there were no unordinary expenses.

Committee Reports

- Activities
 - Snow Fest – Tim is working on organizing the event.
 - Future Events – There was a continued discussion about a proposed "Taste of Timbergrove" with the venue to be determined.
- Beautification –
 - Leslie reported by e-mail that the fall colors were planted by the monuments and there have been sprinkler repairs.
- Block Captains – Carolyn e-mailed that "nothing has changed." Below are the blocks that did not have Block Captains
 - 6202 – 6439 Cindy
 - 1103 – 1255 Clovis
 - 6515 – 6555 Grovewood
 - 2202 – 2331 Haverhill
 - 1302 – 1318 Jeannine
- Design Review Committee – No report.
- Deed Restrictions – Traci texted that there were no current outstanding deed restriction issues.

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- Environmental Affairs Report (Darlene Wayt)
 - Trees for Houston will trim and mulch the bottle brush trees that are on Ella Blvd. in front of Sinclair on 11-9-16.
 - Friends of Jaycee Park
 - Payless Port-a-Jons has been paid to have to the chemical toilet units in the park from 12/6/16 to 12/6/17, with TMCC check #1419 for \$2,208.30, no price increase in 3 years.
 - Friends of Jaycee Park
 - A check for Mitchell Insurance (formerly Schmerler Insurance), is needed to renew HPARD-mandated insurance for the units, which is estimated to be around \$1,000. Darlene will be working on submitting the required paperwork during the next two weeks to HPARD by mid-November.
 - Pete continues to work with Houston Parks Board to resolve the splash pad's surface problems – failed caulk, exposed nails when the caulk fails and poor drainage.
 - West 11th Street Park (Lorraine Cherry) via e-mail
 - With the generous assistance provided by TMCC, we were able to move ahead and complete the 2016 trail repair and maintenance project at West 11th Street Park. Eleven areas of the trail were repaired with additional decomposed granite, the edges of the main trail were sprayed with herbicide to control poison ivy, and the main trail was cut back to its original width. For next year, we hope to be able to complete some additional trail construction to make outside access into the park easier.
 - We are moving ahead with our annual volunteer day at the park on Saturday, October 29, starting at 8:30 a.m. Much of the overgrowth from the summer season has already been removed, and volunteers will be completing that as well as installing 4 inches of new mulch on the main bed for weed/invasive control.
 - Friends of West 11th Street Park sent a letter thanking TMCC for their support.
 - Bryce Street Chemical Feed Stations – Residents have continued to notice a foul stench emanating from the plant and loud noise related to the blowers. Joe Hanek with COH PWE is supposed to contact TMCC representatives concerning the final walk through which has not been scheduled at this time.
- Membership
 - See the report attached.
- Neighborhood Security – Dale circulated the activity report with a summary included as an attachment.
- Timbergram – Jennifer is working on the next edition and could not attend tonight's meeting.

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Committee Reports (Continued)

- Timbergreeter – Carolyn e-mailed that a number of residents were greeted during the past month listed below:
 - 919 Shirkmere
 - 6211 Wynnwood
 - 6735 Cindy
 - 1706 Droxford
 - 6139 Hurst
 - 6226 Lindyann
 - 1402 Foxwood
- Web-Site
 - Chris reported that the website was down and he was working on getting the site up in the next few days.
- Yard of Month – No update at this time.

Old Business

- Traffic Study Update – Chris reported that the COH Traffic Department had recently completed their traffic counts, but had to obtain more information to pick up streets missing from the study. The Traffic engineer will meet with Chris to discuss their findings.

New Business

- Traffic Study -A resident has requested that SNC-14 and TMCC consider sending a letter to the COH concerning the recent fatality accident at the intersections of West 11th Street and Shelterwood, requesting a traffic study and determine if there are any modifications that can be made to prevent future accidents. The Secretary will draft a letter requesting a traffic study for the review of the President and Board.
- Election Slate – The Slate was finalized and will be published in the upcoming Timbergram.
- Board Member Vacancy -Forrest Andrews has resigned his position as a Board Member effective 10/12/16.
- General Membership Meeting is scheduled for November 15th.
- December Board Meeting December Board Meeting's location will be at 6306 Wynnwood Lane.

Motion to Adjourn

Kirk Guy made a motion to adjourn the meeting which was seconded by Darlene Wayt and approved by a show of hands.

Submitted with Corrections and Approved at November 29, 2016 Board Meeting

Peter Davies, TMCC Secretary *P. Davies*

Attached Sign In Sheet and Committee Reports

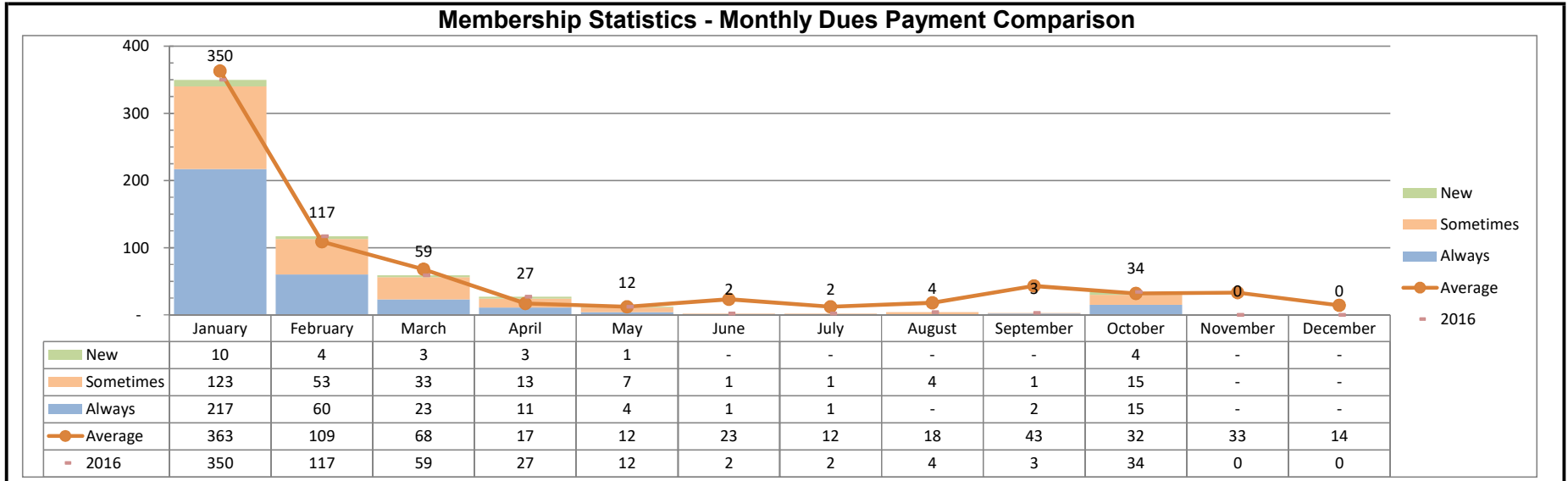
TMCC Attendance and Guest Speaker History

Attendees	Meeting	Guest Speaker	Topic	Scheduler
	November 14, 2017			
	September 12, 2017			
	May 9, 2017	Ellen Cohen, COH Mayor Pro Tem	City Hall Update and Questions	Darlene
	March 21, 2017	Heather Cook, Asst. City Attorney, Legal Department	Deed Restrictions	Darlene
	January 10, 2017	David Hagy, Executive Director for Texas Central	High Speed Rail, Texas Central's Project	Darlene
	November 15, 2016	Abby Taylor, Sinclair Principal	Magnet Program & School Funding	Darlene
35	September 13, 2016	Lisa Kasianowitz, Houston Parks Board Outreach Manager	Bryce Greenspace Trailhead Project	Darlene
38	May 10, 2016	Sgt. Tracy Hicks, HPD	Auto Theft Prevention	Darlene
21	March 22, 2016	Michael Norvell and Tommy Britt, TMNA	2016 RUN the GROVE Fun Run	Darlene
44	January 12, 2016	Joseph Myers, PWE+6 from PWE & Alan Plummer	Bryce Chemical Feed Station Rebuild	Darlene
55	November 2015	Gary Bezemek, Erin Going, Elizabeth Stinsman	HCFCD, FEMA lots, Flooding issues	Darlene
28	September 2015	Ellen Cohen, District C Council Member	City Hall Update/Area Issues	Darlene
35	May 2015	Harvin Moore, HISD Board of Education	Sinclair Funding & Boundary Issues	Darlene
87	March 2015	Diana Foss, Wildlife Specialist (Abington vote)	Coyotes in area	Darlene/Lorraine
45	January 2015	Valerie Luna, CM Cohen's office	City Hall Update/Area Issues	Darlene
250				
53	November 2014	Jennifer Estopinal + 3 HPD Animal Cruelty Officers	Cats – Cruelty or Animal Predation	Darlene
56	September 2014	Abby Taylor, Sinclair Principal	Sinclair Update	Darlene
47	May 2014	Lisa Johnson, COH GSD	Jaycee Park CIP	Darlene
40	March 2014	Jason Iken, PWE Wastewater+Mike Neese, PWE Water	Bryce CFS Odors/Low Water Pressure	Bill
30	January 2014	Bill Morfey, Attorney	Dispute Resolution Options	Bill
226				
20	November 2013	Scott Leichtenberg, Light Hill Partners	Apartments on W. 11 th Street	Bill
35	September 2013	PWE Speaker – No-show	Low Water Pressure – No-show	Bill
21	May 2013	Houston Parks Board Bayou Greenways Rep	Bayou Greenways 2020	Leslie
36	March 2013	Jason Iken, PWE Wastewater	Bryce Chemical Feed Station Odors	Denny Fegan
24	January 2013	Lee Mashburn, Sinclair Magnet Coordinator	Sinclair Magnet Program	Darlene
136				

**Timbergrove Manor Civic Club
Membership Committee Report as of 10/24/2016**

2016 Membership & Donation Information													
Income	Mail		Website		Square		Meeting/Events		Other / Prepaid		Total		
	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt	
Dues	419	16,590.00	167	7,920.00	3	120.00	14	570.00	7	-	610	25,200.00	
Beautification	26	745.00	16	710.00	-	-	-	-	-	-	42	1,455.00	
Deed Restriction	10	220.00	6	160.00	-	-	-	-	-	-	16	380.00	
4th of July	1	500.00	-	-	-	-	-	-	-	-	1	500.00	
Easter Egg Hunt	1	500.00	-	-	-	-	-	-	-	-	1	500.00	
Snow Fest	-	-	-	-	-	-	-	-	-	-	-	-	
Security	248	45,230.00	113	22,825.00	2	425.00	11	1,825.00	-	-	374	70,305.00	
Rummage Sale	-	-	-	-	-	-	-	-	-	-	-	-	
Timbergram Ads	6	745.00	21	1,890.00	-	-	-	-	-	-	27	2,635.00	
Jaycee Park	25	845.00	7	150.00	-	-	-	-	-	-	32	995.00	
Jaycee Porto Units	18	2,731.00	2	60.00	-	-	1	138.00	-	-	21	2,929.00	
W. 11th St. Park	36	1,000.00	10	430.00	-	-	-	-	-	-	46	1,430.00	
Other Donation	33	1,430.00	135	708.33	3	9.62	2	40.00	-	-	173	2,187.95	
Bank Fees	473	-	229	(968.85)	4	(17.72)	17	-	-	-	723	(986.57)	
2016 Total	69%	\$ 70,536.00	27%	\$33,884.48	0%	\$ 536.90	2%	\$2,573.00	2%	\$ -	#####		
2015 Percentages	62%		29%		1%		8%		0%				
		<u>Amount</u>			<u># Homes</u>			<u>Avg. Pymt</u>			<u>2015 Avg.</u>	<u>2014 Avg.</u>	<u>2013 Avg.</u>
2015 Dues Budget		\$ 27,000			900			\$ 30.00					
Paid Homes		\$ 25,200	93%		610	68%		\$ 41.31		\$ 37.91	\$ 41.44	\$ 36.51	
Remaining to Budget		\$ 1,800			290								
To Meet # Homes Budget		\$ 8,700			290			\$ 30.00					
To Meet \$ Budget		\$ 1,800			44			\$ 41.31					
Membership Statistics - Annual Comparisons													
	Dues		Beautification		Legal Fund		Security Fund		Event Sponsorship & Park Support		Other / Fee Reimbursement		
	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt	
2016 Total	610	\$ 25,200	42	\$ 1,455	16	\$ 380	374	\$ 70,305	101	\$ 6,354	761	\$ 1,201	
2015 Total	750	\$ 28,395	62	\$ 1,313	31	\$ 694	409	\$ 21,538	37	\$ 7,944	462	\$ 1,824	
2014 Total	734	\$ 30,000	54	\$ 1,163	35	\$ 1,033	84	\$ 2,335	5	\$ 3,625	41	\$ 1,649	
2013 Total	744	\$ 27,235	20	\$ 605	5	\$ 95	20	\$ 620	-	\$ -	93	\$ 2,750	

Timbergrove Manor Civic Club Membership Committee Report as of 10/24/2016



Security Payments by Section & Residency

Security by Section	5	6	7	8	9	10	11	12	13	14	Total
Total Amount	9,190	20,030	10,805	5,420	2,025	4,470	3,960	2,780	6,425	5,200	70,305

Participating Households	5	6	7	8	9	10	11	12	13	14	Total
1 - 2 Years	21	23	10	9	1	5	7	5	8	5	94
3 - 5 Years	12	15	9	3	1	2	1	1	9	7	60
6 - 10 Years	5	17	8	2	-	3	2	2	4	2	45
11 - 20 Years	6	17	10	5	4	4	7	4	4	6	67
21 - 30 Years	5	13	4	2	2	1	-	1	3	2	33
31 + Years	8	18	9	6	5	5	1	5	9	9	75
Total	57	103	50	27	13	20	18	18	37	31	374
	35%	33%	32%	24%	35%	25%	30%	35%	29%	24%	30%

Average Payment	161.23	194.47	216.10	200.74	155.77	223.50	220.00	154.44	173.65	167.74	187.98
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of Households to Reach Goal at Current Dontation Rate -

Timbergrove Manor Civic Club Membership Committee Report as of 10/24/2016

Length & Change In Residence by Section and % Payment by Section											
Change in Residency	5	6	7	8	9	10	11	12	13	14	Total
1 - 2 Years	7	14	3	4	3	5	3	2	3	8	52
3 - 5 Years	(2)	(5)	(2)	-	(1)	(2)	(3)	-	(1)	(2)	(18)
6 - 10 Years	-	(2)	(1)	(1)	(1)	(3)	-	-	(1)	(2)	(11)
11 - 20 Years	(3)	(4)	-	(1)	-	-	-	-	(1)	(3)	(12)
21 - 30 Years	(1)	(2)	-	-	(1)	-	-	(1)	-	-	(5)
31 + Years	(1)	(1)	-	(2)	-	-	-	(1)	-	(1)	(6)
Total	-	-	-	-	-	-	-	-	-	-	-
2016 Length In Residence	5	6	7	8	9	10	11	12	13	14	Total
1 - 2 Years	21	45	21	20	3	15	11	5	16	21	178
3 - 5 Years	49	58	24	14	5	12	5	4	23	23	217
6 - 10 Years	27	50	31	17	2	11	13	7	21	17	196
11 - 20 Years	33	68	37	24	9	10	11	15	22	19	248
21 - 30 Years	12	28	11	8	6	3	6	3	12	10	99
31 + Years	23	66	31	28	12	28	15	17	34	38	292
Total	165	315	155	111	37	79	61	51	128	128	1,230
% Payment by Section	5	6	7	8	9	10	11	12	13	14	Total
1 - 2 Years	38%	42%	43%	35%	0%	40%	27%	60%	56%	29%	39%
3 - 5 Years	47%	47%	58%	57%	20%	50%	20%	50%	61%	39%	48%
6 - 10 Years	56%	38%	42%	29%	50%	55%	46%	43%	52%	24%	42%
11 - 20 Years	58%	53%	38%	46%	67%	50%	91%	60%	36%	68%	53%
21 - 30 Years	75%	64%	64%	63%	83%	33%	67%	33%	67%	30%	62%
31 + Years	57%	59%	52%	54%	75%	50%	33%	59%	56%	53%	55%
Total	53%	50%	47%	46%	59%	48%	48%	55%	54%	43%	50%

TMCC Neighborhood Security
October Board of Directors Report

October 12, 2016

940 Neighborhood Security letters outlining special end of year rates mailed to all residents who did not make any donation for 2016.

September S.E.A.L. Incident report summary attached: Full report posted on TMCC web behind security tab.

September 2016	
Alarm	3
Animal	1
Assistance	4
Burglary of Habitation	0
Burglary of Motor Vehicle	0
Calls to Call Center	38
CTW's	0
Damage/Defacing of Property	0
Dispute	0
Disturbance/Noise	0
Information	5
Solicitors	1
Suspicious Activity	8
Suspicious Person	7
Suspicious Vehicle	8
Theft	0
Vacation Watch	24
Vehicle Collision	0