

The meeting was called to order by President Bill Morfey at 7:05PM at The Rainbow Lodge, 2011 Ella Blvd.

A Quorum was not met

Attendees: Bill Morfey-President, Board of Directors: Gary Nordstrom, Darlene Wayt, & Kirk Guy. Traci Riley-Deed Restrictions, Jennifer Vickers-Timbergram & Neighborhood Security, Dale Dugas-Neighborhood Security, Tim Louque-Membership & Activities

Officers Reports:

- Secretary's Report (3-29-16 minutes)
Darlene will email Pete corrections needed for the March Minutes.
- Treasurer's Report Emailed to all members

SCANNED

Committee Reports:

● Activities:

- Ice Cream Social scheduled for July 4th with Sharon Ettinger as the sponsor.
- There is a planning committee meeting scheduled for May 14th to discuss a new Adult event
- There was discussion concerning scheduling a recycle day for shredding, oil, electronics and battery collection.

● Architectural Review Committee

- See report attached
- There was a discussion surrounding the 4' vs 5' sidewalk requirements. Our neighborhood appears to have many new 5' sections meshing with the existing 4' sections based on a detailed study conducted by Jennifer Vickers.

● Beautification: No report

● Block Captains:

- See report
- Needing new block captain for 6200-6439 Cindy
- A discussion regarding a reminder to scrub off source email address and to use the BCC feature in email to protect resident's email addresses was sent to all Block Captains.

● Deed Restrictions:

- Traci covered information published in the upcoming Timbergram concerning political sign posting. She covers the City of Houston ordinances.
- Please do not "Tag" committee and board members on Facebook as not everyone is active on a daily basis.
- Traci is working with Chris to simplify the current Deed Restriction form on our web site.
- There was an inquiry on the section 6 restriction of single story homes
- 123 Clovis: Driveway opening to Ella Blvd. This is a Plat restriction, the CoH should be involved and handling
- 1247 Clovis: Location of living area in relation to rear set back lines to Ella Blvd. Chapter 42-152B is the CoH ordinance that states the proximity of the building allowance. Have Dana recheck this new building and the rear set back line on the new building.

Committee Reports Continued

● **Environmental Affairs:**

- See attached
- HCFC will mow the lots 8 times a year
- Porta Potties at Jaycee Park will be moved back by the ball fields once all work is completed

● **Neighborhood Security**

- See attached report
- \$62,351 donations, \$17,634 were senior donors (102), 283 total donors for 2016
- Dale is working with Lillian Jolliffe to better mesh our CoP with Security Comm.
- Jennifer is working with SEAL Security on revising our new contact cards

● **Timbergram**

- Jennifer handed out the upcoming issue, which includes a new full page advertiser.

● **Timbergreeter**

- 2 new residents were visited. See attachment

● **Web Page:** No Report

● **Yard of the Month:** No Report

● **Old Business**

- November Meeting date: Our annual general meeting falls on the same night as the United States General Elections. Darlene will be checking with the school to move our meeting, to the following Tuesday, November 15th.

● **New Business**

- April SNI4: Residents around school complaining about traffic at the end of school day
- Survey Time: Jennifer suggested it may be time to have a neighborhood general interest survey

Being no further business, the meeting adjourned at 9:24PM

These Meeting Minutes were prepared by Dale Dugas, approved at the May 31, 2016 Meeting and posted to the TMCC Website.



Peter Davies, TMCC Secretary

Timbergrove Manor Civic Club
Profit & Loss Budget Performance
March 29 through April 23, 2016

SCANNED

	<u>Mar 29 - Apr 23, 16</u>	<u>Jan 1 - Apr 23, 16</u>	<u>Annual Budget</u>
Ordinary Income/Expense			
Income			
Beautification Fund	30.00	1,165.00	1,000.00
Club Dues	1,080.00	22,560.00	27,000.00
Deed Rest. Enforcement Fund	20.00	370.00	700.00
Donations-4th of July	0.00	0.00	500.00
Donations-Easter Egg Hunt	0.00	500.00	500.00
Donations-Other	40.93	2,056.56	2,000.00
Donations-Snow Fest	0.00	0.00	3,000.00
Donations-W. 11th St Park	70.00	1,280.00	500.00
Interest Income	0.00	464.91	440.00
Jaycee Park General Fund	10.00	895.00	
Jaycee Park Port-0 Units	150.00	435.00	3,200.00
Neighborhood Security Fund	3,700.00	63,735.00	66,560.00
Rummage Sale Rev.	0.00	0.00	600.00
Timbergam Adv. Revenue	210.00	770.00	5,505.00
Total Income	<u>5,310.93</u>	<u>94,231.47</u>	<u>111,505.00</u>
Expense			
4th of July	0.00	0.00	600.00
Bank Charges	46.94	853.17	1,000.00
Beautification	1,450.00	5,870.00	12,500.00
Donations	100.00	100.00	2,000.00
Easter Egg Hunt	0.00	891.76	800.00
General Meetings	30.00	236.80	650.00
Insurance	0.00	744.00	750.00
Jaycee Park Port-o Units	0.00	0.00	3,200.00
Membership	0.00	302.03	750.00
Misc./ Other	0.00	0.00	300.00
Neighborhood Security	0.00	15,592.30	66,860.00
Office/Postage	140.00	140.00	50.00
Professional Services	0.00	0.00	1,000.00
Rummage Sale/Shred Day Expense	0.00	0.00	700.00
Snow Fest	0.00	0.00	5,250.00
Storage Unit	440.00	440.00	440.00
Timbergam	0.00	1,482.00	5,505.00
Timbergreeters	0.00	0.00	500.00
Volunteer Dinner	0.00	0.00	1,250.00
Web Site	0.00	41.60	225.00
Total Expense	<u>2,206.94</u>	<u>26,693.66</u>	<u>104,330.00</u>
Net Ordinary Income	<u>3,103.99</u>	<u>67,537.81</u>	<u>7,175.00</u>
Net Income	<u><u>3,103.99</u></u>	<u><u>67,537.81</u></u>	<u><u>7,175.00</u></u>

Timbergrove Manor Civic Club
Balance Sheet
As of April 23, 2016

	<u>Apr 23, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
Integrity Bank CD - January	26,410.78
Integrity Bank CD - July	25,536.43
Integrity Bank Checking	<u>121,753.35</u>
Total Checking/Savings	<u>173,700.56</u>
Total Current Assets	<u>173,700.56</u>
TOTAL ASSETS	<u><u>173,700.56</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	62,608.80
Unrestrict (retained earnings)	43,553.95
Net Income	<u>67,537.81</u>
Total Equity	<u>173,700.56</u>
TOTAL LIABILITIES & EQUITY	<u><u>173,700.56</u></u>

Bill Morfey

From: Carolyn Bryant <Carolyn@CAROLYNBRYANT.COM>
Sent: Tuesday, April 26, 2016 5:47 PM
To: bmorfeymcc@gmail.com
Subject: Fwd: Block Captains and Timbergreeters

Can't make meeting tonight. Report below.

Block captain for 6200 – 6439 block of Cindy resigned due to health reasons. Looking for a new one. Now need total of 5 block captains. Sent out requests this past weekend.

TIMBERGREETERS

I visited 2 houses this month and have 3 more to do that closed in the last two weeks. I have not had a report from Alex Berry since December. I spoke to her last week but have not yet received it. Will try again soon.

I did have 3 information forms returned recently from previously visited neighbors. Contact info was forwarded to Membership Committee for their records

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Environmental Affairs
Report for 04/26/2016 Board of Directors Meeting
Lorraine Cherry

West 11th Street Park:

- Installation of dog signs (clean up after them/keep them on a leash) was completed with 4 signs at WESP and 1 sign in the tennis court area at Jaycee Park.
- The 2016 TMNA “Run the Grove” fun run was held on Saturday, April 23. It was a great success, with beautiful weather, lots of people running, and a good turnout at the Spring Fling event held right after the race.
- Friends of West 11th Street Park currently has adequate funds to undertake repair costs for the main trail at the park. We have also requested a bid to spray for poison ivy along the trail edges. New construction work will depend on the donation we receive from the fun run.
- Construction has begun on the Bryce Street Trailhead Park. Darlene and I met on April 21 with Adam McGovern, head landscape engineer in charge of the project, and others to discuss details of the project.
 - Final plans call for ~ 8 parking spaces on site, fronted by a rain garden with underground detention.
 - The project will include a 10’ paved concrete path going from West 11th Street to W. T.C. Jester. There is currently no pedestrian access along Bryce Street on this route.
 - The project also includes removal of trash trees (Tallow, Lagustrum) and dead trees, some thinning out of underbrush, and general pruning of trees.
 - The current rust-colored plastic mesh fence around the chemical treatment station will be replaced with a powder-coated metal fence designed to blend into the background. Care is being taken to preserve all trees around the fence that were originally planted by TMCC in the early 1990s.
 - Construction is estimated for completion in mid-August, 2016. The project is being funded by the Memorial Heights TIRZ (#5) and the Houston Parks Board.

From: Dana Whitney dwhitney6311@gmail.com
Subject: Design Review Committee Report - TMCC April 26 Board Meeting
Date: April 26, 2016 at 7:30 AM



To: membership@timbergrove.org, TMCC 2015 Board _board2015@timbergrove.org, Carolyn Bryant blockcaptains@timbergrove.org, Chris Ochterbeck webmaster@timbergrove.org, Dale Dugas dale.dugas55@att.net, Jennifer Vickers timbergram@timbergrove.org, Tim Louque activities@timbergrove.org, Traci Riley deedrestrictions@timbergrove.org

The DRC has no plans currently under review or that have been reviewed this past month.

Mr. John Zavala, who has purchased the corner lot at 2329 Willowby Drive, is upset with the City because they are making him replace his new 4 ft wide sidewalks with 5 ft sidewalks, plus a curb ramp at the corner. The City is also requiring his garage be set back further than the building setbacks indicated on his survey.

I have told Mr. Zavala that there is nothing the DRC or Board can do to override a City requirement. He has contacted Bill Morfey with his complaints, and Bill has answered.

That is all of the business this past month for the DRC.

Dana Whitney

From: membership@timbergrove.org
Subject: Membership Report - TMCC April 26 Board Meeting
Date: April 25, 2016 at 6:26 PM



To: TMCC 2015 Board board2015@timbergrove.org, Carolyn Bryant blockcaptains@timbergrove.org, Chris Ochterbeck webmaster@timbergrove.org, Dale Dugas dale.dugas55@att.net, Dana Whitney dwhitney6311@gmail.com, Jennifer Vickers timbergrove@timbergrove.org, Tim Louque activities@timbergrove.org, Traci Riley deedrestrictions@timbergrove.org

All, please find attached the membership report for the meeting tomorrow night.

- All Board / Committee Members have paid their dues.
- April 2016 Membership Statistics Report
 - Agreed and balanced report with Treasurer
 - Membership payments are on track with prior years
 - § Total # slightly below 2015 and average
 - § Memberships tracking to more dual memberships - \$41.11 average dues
- Upcoming dates
 - April/May
 - § Send out 1Q16 Thank You Notes.
 - § Continue emailing dues payment reminders through direct email, MailChimp and through block captain network
 - July/August – Mid Year Reminder Letter Mailing



04252016 Membership
Report.pdf

**Timbergrove Manor Civic Club
Membership Committee Report as of 4/25/2016**

2016 Membership & Donation Information													
Income	Mail		Website		Square		Meeting/Events		Other / Prepaid		Total		
	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt	
Dues	385	15,360.00	140	6,600.00	3	120.00	14	570.00	8	-	550	22,650.00	
Beautification	19	475.00	14	690.00	-	-	-	-	-	-	33	1,165.00	
Deed Restriction	10	220.00	5	150.00	-	-	-	-	-	-	15	370.00	
4th of July	-	-	-	-	-	-	-	-	-	-	-	-	
Easter Egg Hunt	1	500.00	-	-	-	-	-	-	-	-	1	500.00	
Snow Fest	-	-	-	-	-	-	-	-	-	-	-	-	
Security	216	41,140.00	95	20,345.00	2	425.00	11	1,825.00	-	-	324	63,735.00	
Rummage Sale	-	-	-	-	-	-	-	-	-	-	-	-	
Timbergram Ads	-	-	8	770.00	-	-	-	-	-	-	8	770.00	
Jaycee Park	24	745.00	7	150.00	-	-	-	-	-	-	31	895.00	
Jaycee Porto Units	12	375.00	2	60.00	-	-	-	-	-	-	14	435.00	
W. 11th St. Park	34	950.00	8	330.00	-	-	-	-	-	-	42	1,280.00	
Other Donation	30	1,390.00	115	616.94	3	9.62	2	40.00	-	-	150	2,056.56	
Bank Fees	412	-	178	(817.43)	4	(17.72)	16	-	-	-	610	(835.15)	
2016 Total	70%	\$ 61,155.00	25%	\$28,894.51	1%	\$ 536.90	3%	\$2,435.00	1%	\$ -		\$ 93,021.41	
2015 Percentages	62%		29%		1%		8%		0%				
		<u>Amount</u>			<u># Homes</u>			<u>Avg. Pymt</u>			<u>2015 Avg.</u>	<u>2014 Avg.</u>	<u>2013 Avg.</u>
2015 Dues Budget		\$ 27,000			900			\$ 30.00					
Paid Homes		\$ 22,650	84%		551	61%		\$ 41.11		\$ 37.91	\$ 41.44	\$ 36.51	
Remaining to Budget		\$ 4,350			349								
To Meet # Homes Budget		\$ 10,470			349			\$ 30.00					
To Meet \$ Budget		\$ 4,350			106			\$ 41.11					

Membership Statistics - Annual Comparisons												
	Dues		Beautification		Legal Fund		Security Fund		Event Sponsorship & Park Support		Other / Fee Reimbursement	
	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt
2016 Total	550	\$ 22,650	33	\$ 1,165	15	\$ 370	324	\$ 63,735	88	\$ 3,110	645	\$ 1,221
2015 Total	750	\$ 28,395	62	\$ 1,313	31	\$ 694	409	\$ 21,538	37	\$ 7,944	462	\$ 1,824
2014 Total	734	\$ 30,000	54	\$ 1,163	35	\$ 1,033	84	\$ 2,335	5	\$ 3,625	41	\$ 1,649
2013 Total	744	\$ 27,235	20	\$ 605	5	\$ 95	20	\$ 620	-	\$ -	93	\$ 2,750

**Timbergrove Manor Civic Club
Membership Committee Report as of 4/25/2016**

Length & Change In Residence by Section and % Payment by Section											
Change in Residency	5	6	7	8	9	10	11	12	13	14	Total
1 - 2 Years	1	3	1	-	2	2	-	-	2	1	12
3 - 5 Years	-	(1)	(1)	1	(1)	(1)	-	-	-	-	(3)
6 - 10 Years	-	(1)	-	-	(1)	(1)	-	-	(1)	(1)	(5)
11 - 20 Years	-	-	-	(1)	-	-	-	-	-	-	(1)
21 - 30 Years	-	(1)	-	-	-	-	-	-	-	-	(1)
31 + Years	(1)	-	-	-	-	-	-	-	(1)	-	(2)
Total	-	-	-	-	-	-	-	-	-	-	-
2016 Length In Residence	5	6	7	8	9	10	11	12	13	14	Total
1 - 2 Years	15	34	19	16	2	12	8	3	15	14	138
3 - 5 Years	51	62	25	15	5	13	8	4	24	25	232
6 - 10 Years	27	51	32	18	2	13	13	7	21	18	202
11 - 20 Years	36	72	37	24	9	10	11	15	23	22	259
21 - 30 Years	13	29	11	8	7	3	6	4	12	10	103
31 + Years	23	67	31	30	12	28	15	18	33	39	296
Total	165	315	155	111	37	79	61	51	128	128	1,230
% Payment by Section	5	6	7	8	9	10	11	12	13	14	Total
1 - 2 Years	27%	35%	47%	19%	0%	42%	38%	67%	47%	36%	36%
3 - 5 Years	41%	39%	48%	53%	20%	46%	13%	50%	50%	36%	41%
6 - 10 Years	56%	29%	38%	22%	50%	46%	38%	43%	43%	17%	36%
11 - 20 Years	56%	46%	35%	46%	67%	50%	91%	60%	30%	59%	49%
21 - 30 Years	77%	45%	45%	63%	71%	33%	67%	25%	67%	30%	53%
31 + Years	52%	54%	52%	50%	67%	50%	33%	50%	48%	49%	51%
Total	50%	42%	43%	41%	57%	47%	46%	51%	46%	41%	45%