

Meeting Minutes 11/24/2015  
Timbergrove Manor Civic Club (TMCC) Board Meeting

SCANNED

Meeting Called to Order at 7:00 PM-Quorum Requirement Met at 7:45 PM-Location: Rainbow Lodge

**In Attendance**

William Morfey-President	Peter Davies-Secretary	Lorraine Cherry - BM
Forrest Andrews – BM	Gary Nordstrom – BM and M	Traci Riley - DRE
Tim Louque - A	Carolyn Bryant, BC + TG	

**Officer's Reports**

- Secretary's Report for September 27, 2015
  - A motion was made to approve the amended minutes by Lorraine Cherry.
  - The motion Seconded by Forrest Andrews.
  - The motion was approved by a show of hands.
- Treasurer's Report – Paige Ochterbeck submitted the report
  - A motion was made by Gary Nordstrom to approve the Treasurer's Report.
  - The motion Seconded by Lorraine Cherry.
  - The motion was approved by a show of hands.

**Committee Reports**

- Activities –Easter Egg Hunt is scheduled for March 19<sup>th</sup> and March 26<sup>th</sup> for the rain day. A tentative date for the Rummage Sale is April 9<sup>th</sup> and rain date April 16<sup>th</sup>.
- Beautification – Fall flowers being planted in the esplanades within the next week or two.
- Block Captains – Carolyn is still needing block captains.
- Design Review Committee (DRC) –No report. There was a mention about a new residence on Clovis which is still in the planning stage. There was a follow up about violations with the setback for the house under the construction on the southwest corner of Shirkmere at Waltway, concluding that the residence met the requirements of the deed restrictions.
- Deed Restriction Enforcement – Traci reported there was an issue about an A/C condensing unit located in the 5' side lot setback for a house under construction in Section 5. There was a general consensus that this is not an issue. Concerning an unkempt lot, it was suggested that the resident be notified that there were complaints about the appearance of the lot. The previous issue about the business operating out of a residence the Board will be further addressed by the Board and Committee.

# Meeting Minutes 11/24/2015

## Timbergrove Manor Civic Club (TMCC) Board Meeting

### Committee Reports Continued

- Environmental Affairs - Darlene Wayt (*By Written Report*)
  - JayceePark**
    - Jaycee Park Splash Pad
      - A motion was made by Peter Davies to have the Board approve \$650.00 from the "Donations" section of the Budget to offset the costs for the Jaycee Park Splash Pad Surface Repairs. The motion was seconded by Lorraine Cherry and approved by a show of hands.
      - See Attached Report
    - Jaycee Park Trees
      - *See Attached Report.*
    - Jaycee Park CIP
      - *See Attached Report*
  - West 11<sup>th</sup> Street Park**
    - Traci volunteered to coordinate with Susan Driskill to discuss possible TMCC volunteer participation in the upcoming TMNA fun run.
- Infrastructure - Darlene Wayt
  - West 11<sup>th</sup> Street Sidewalk Obstructions** – *See Attached Report*
- Membership – Levels are comparable with last year's levels. The 2016 annual membership drive will commence after January 1, 2016 (See Attached Report).
- Neighborhood Security – The neighborhood security program has started. It was reported that early fundraising efforts have exceeded the cost for the eight (8) week trial period.
- Timbergram – No report.
- Timbergreeter – Carolyn reported on her efforts to greet new residents. It was suggested to add information concerning pet safety in the Timbergreeter package with Lorraine volunteering to provide the information.
- Yard of the Month – No report.
- Website – No report. It was suggested that the Deed Restriction Enforcement form on the website be reviewed and possibly simplified.

### Old Business

- None

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**New Business-**

- Follow up from the recent Membership Meeting, Peter Davies made a motion that the President be authorized to send a letter to the HCFCD to request answers to a number of questions posed at the meeting, including whether it is possible to have the FEMA lots sold and redeveloped. The motion was seconded by Forrest Andrews and approved by show of hands. The secretary will draft the letter.
- *Upcoming speakers for Membership Meetings in 2016 (See Attached Report)*

The next General Meeting is scheduled for January 12<sup>th</sup> and Board Meeting on December 28th.

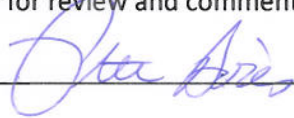
A Motion to Adjourn was made at 9:00 PM.

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Attached Reports

These Meeting Minutes are to be presented to the TMCC at their Board Meeting on December 28th. A copy is placed on the TMCC website for review and comment.

Peter Davies, TMCC Secretary



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Report for the TMCC November 24, 2015 Board Meeting  
By Darlene Wayt, Director

Jaycee Park Splash Pad

The splash pad surface repairs will cost \$3,377.62. With a 5% contingency, the 5% Houston Parks Board (HPB) fee and the 1% insurance, total cost is \$3,749.15. Houston Parks Board emailed, to Pete, the vendor's quote, the scope-of-work and the HPARD contract which gives approval for the work to move forward. All are attached. Weather permitting, the surface repairs should be completed by December 31, 2015. Pete Davies and I met with Houston Parks Board and the vendor on September 17, 2015. Since then, Pete has had phone conversations and email exchanges with Houston Parks Board, has reviewed all documents, and informed HPB that we agree with the scope-of-work.

Proposed Motion: From the budgeted line item allocation for "Donations," the TMCC donate \$650 to Houston Parks Board for Jaycee Park to help offset the costs of the Splash Pad Surface Repairs.

Jaycee Park Trees

Jeff and I met with HPARD's head forester on November 19; an HPARD crew was sent to the park on November 20 and trimmed and pruned many of the old, established trees in the park. Six of the Seamist trees were confirmed to be dead and volunteers were given permission to remove them. On November 21, Forrest, Jeff and I removed the 6 trees; Forrest and Jeff did additional trimming.

Jaycee Park CIP

Per Lisa Johnson, the Parks Program Manager, in a phone conversation on November 6, the project is far behind schedule and the work will most likely begin after the first of the New Year.

West 11<sup>th</sup> Street Sidewalks – Gary Bezemek, Harris County, and Jack Valinski, COH DON are both working to clear the sidewalks, especially the overgrowth coming from the FEMA lots.

2016 Guest Speakers

**January 12, 2016** – Joseph Myers, PWE Senior Assistant Director, Construction Branch, will speak to us about the Bryce Chemical Station Rebuild. Valerie Luna, CM Cohen's office, obtained this confirmation.

Scott Leichtenberg, President of Light Hill Partners, who is building the new apartment complex across the street from the Chemical Feed Station, has been invited, by me in person, to the meeting. He said he will check his schedule and will try to attend. I asked if a rendering of the complex is available and he said he will try to bring one if he can attend the meeting.

**March 8, 2016** – Michael Norvell, President of the TMNA, will speak to us about the 2016 Fun Run and Lorraine Cherry will follow him with an update about West 11<sup>th</sup> Street Park.

May 10, 2016 – HPD speaker, topic is Neighborhood Security

September 13, 2016 – HISD/Sinclair related meeting

November 8, 2016 -

Environmental Affairs

Report for 11/23/2015 Board of Directors Meeting

1. West 11<sup>th</sup> Street Park:
  - a. A group of hardworking volunteers spent the morning of Saturday, November 15, doing a total clean-out of the park gardens at the southeast corner of the park. All weeds and dead annuals were removed. Three cubic yards of compost were spread rototilled.
  - b. Over the Thanksgiving weekend, the wildflower bed on West 11<sup>th</sup> Street will be marked off with pin flags to prevent mowing over the winter season.
  - c. We are in contact with the Houston Parks Board to get a formal bid for the planned trail improvement project scheduled for next spring.
  - d. Our 2015 trail improvement project was one of 6 successful capital improvement projects highlighted by the Houston Parks Board in their 2015 Annual Report.
  - e. With the help of Jennifer Vickers, we have updated our park mailing list and uploaded into a multifunctional online service that will facilitate our fundraising activities.
2. Southwaste Disposal: Nothing new since last month
3. Bryce Street Park: Nothing new since last month

TMCC Membership Report

As of 11/23/2015

**2015 Membership Statistics**

Income	Mail		Website/Square		Events		Meeting		Other/Prepaid		Total	
	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt
Dues	492	19,395.00	152	7,050.00	3	120.00	36	1,440.00	61	-	744	28,005.00
Beautification	46	943.00	15	360.00	1	10.00	-	-	-	-	62	1,313.00
Deed Restriction / Legal	25	524.00	5	140.00	-	-	1	30.00	-	-	31	694.00
4th of July	1	500.00	-	-	-	-	-	-	-	-	1	500.00
Easter Egg Hunt	1	500.00	-	-	-	-	-	-	-	-	1	500.00
Snow Fest	-	-	-	-	-	-	-	-	-	-	-	-
Neighborhood Security	219	11,123.00	141	6,820.00	9	330.00	8	695.00	-	-	377	18,968.00
Rummage Sale	14	625.00	2	30.00	-	-	-	-	-	-	16	655.00
Timbergram Ads	9	2,490.00	16	2,185.00	-	-	-	-	-	-	25	4,675.00
Jaycee Park	9	2,805.00	5	325.00	2	39.00	-	-	-	-	16	3,169.00
Other	30	1,825.00	106	461.75	2	5.85	3	60.85	-	-	141	2,353.45
Fees	1	-	287	(478.59)	1	(0.85)	1	(0.85)	-	-	290	(480.29)
<b>2015 Total</b>	<b>67%</b>	<b>\$ 40,730.00</b>	<b>28%</b>	<b>\$ 16,893.16</b>	<b>1%</b>	<b>\$ 504.00</b>	<b>4%</b>	<b>\$ 2,225.00</b>	<b>0%</b>	<b>\$ -</b>	<b>1,704</b>	<b>\$ 60,352.16</b>

	<u>Amount</u>		<u># Homes</u>		<u>Avg. Pymt</u>	<u>2014 Avg. 2013 Avg.</u>	
2015 Dues Budget	\$ 26,500		883		\$ 30.00		
Paid Homes	\$ 28,005	106%	744	84%	\$ 37.64	\$ 41.44	\$ 36.51
Remaining to Budget	\$ (1,505)		139				
To Meet # Homes Budget	\$ 4,180		139		\$ 30.00		
To Meet \$ Budget	\$ -		-		\$ -		

TMCC Membership Report  
As of 11/23/2015

**Membership Statistics - Category Annual Comparisons**

	Dues		Beautification		Legal / Deed		Neighborhood Security		Event Sponsorship &		Other / Fee	
	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt
2015 Total	744	\$ 28,005	62	\$ 1,313	31	\$ 694	377	\$ 18,968	34	\$ 4,824	431	\$ 1,873
2014 Total	734	\$ 30,000	54	\$ 1,163	35	\$ 1,033	84	\$ 2,335	5	\$ 3,625	41	\$ 1,649
2013 Total	744	\$ 27,235	20	\$ 605	5	\$ 95	20	\$ 620	0	\$ -	93	\$ 2,750

**Membership Statistics - Section Comparison**

Section	2015 Paid Homes		2014 Paid Homes		2013 Paid	2012 Paid	Total Homes
	Count	Percentage	Count	Percentage	Percentage	Percentage	
5	113	↑ 68%	101	61%	59%	50%	165
6	182	↑ 58%	177	56%	61%	47%	315
7	95	↓ 61%	96	62%	65%	52%	155
8	62	↓ 56%	69	62%	63%	44%	111
9	23	↓ 62%	25	68%	65%	57%	37
10	51	↑ 65%	48	61%	57%	47%	79
11	42	↑ 69%	37	61%	64%	52%	61
12	35	↑ 69%	33	65%	63%	61%	51
13	72	↑ 56%	70	55%	55%	41%	128
14	69	↓ 54%	78	61%	56%	41%	128
Total	744	↑ 60%	734	60%	61%	48%	1230



TMCC Membership Report

As of 11/23/2015

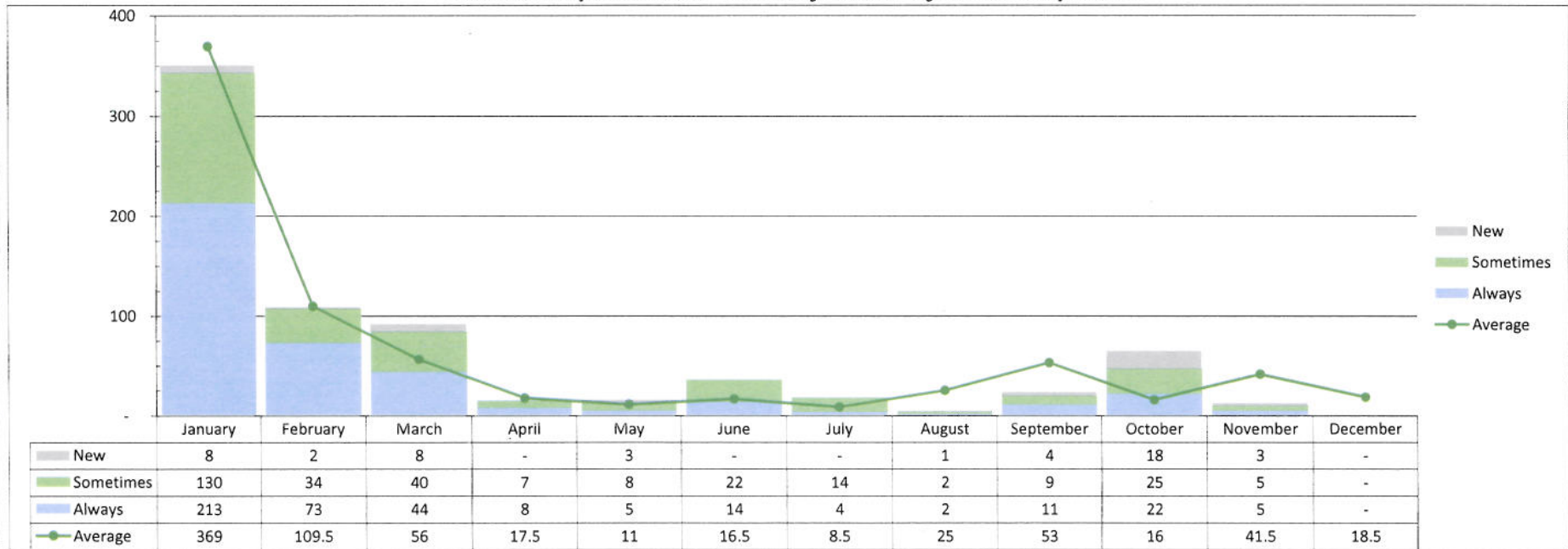
**Membership Statistics - Dues Annual Comparison**

	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
<b>Dues Paid</b>	28,005	30,000	27,235	21,150	23,720	23,970	24,580	25,110	23,910	24,750	26,230
<b>Houses Paid</b>	744	734	745	588	670	685	714	750	784	839	885
<b>% Paid</b>	60%	60%	61%	48%	54%	56%	58%	61%	64%	68%	72%

**TMCC Meeting Attendance**

<b>January</b>	45	30	24	-	-	-	-	-	-	-	-
<b>March</b>	87	40	36	-	-	-	-	-	-	-	-
<b>May</b>	35	47	21	-	-	-	-	-	-	-	-
<b>September</b>	28	56	35	-	-	-	-	-	-	-	-
<b>November</b>	55	53	20	-	-	-	-	-	-	-	-

**Membership Statistics - Monthly Dues Payment Comparison**



TMCC Membership Report

As of 11/23/2015

MLS Neighborhood Sale/Rent by Section and Quarter

<b>SALE Qtr \ Sec.</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>Total</b>
1st	1	2	3	-	-	-	-	1	1	-	8
2nd	3	-	2	3	-	2	2	-	2	2	16
3rd	-	4	2	2	-	1	-	-	5	3	17
4th	-	2	1	1	-	1	1	-	-	2	8
<b>Total</b>	<b>4</b>	<b>8</b>	<b>8</b>	<b>6</b>	<b>-</b>	<b>4</b>	<b>3</b>	<b>1</b>	<b>8</b>	<b>7</b>	<b>49</b>

<b>RENT Qtr \ Sec.</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>	<b>Total</b>
1st	-	-	-	-	-	1	-	-	-	1	2
2nd	1	1	-	1	-	1	-	-	-	2	6
3rd	2	3	-	-	-	-	-	-	1	-	6
4th	-	1	-	-	-	-	-	-	-	1	2
<b>Total</b>	<b>3</b>	<b>5</b>	<b>-</b>	<b>1</b>	<b>-</b>	<b>2</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>4</b>	<b>16</b>