

Board Meeting Minutes - Timbergrove Manor Civic Club (TMCC)

March 31, 2015

Date: March 31, 2015

Location: Rainbow Lodge

Sign In Sheet Attached

Meeting Began: 7:05 PM

Quorum : (Y)

SCANNED

Officer's Reports

- Secretary's Report (Meeting Minutes for Feb 24, 2015 Meeting)
 - Edits as requested were made. Leslie Hillendahl made motion to approve and Darlene Wayt seconded the motion. By show of hands the report was approved.
- Treasurer's Report (March 30, 2015)
 - Paige reviewed the Report. A motion was made by Leslie Hillendahl and seconded by Gary Nordstrom. A vote was taken and by show of hands the motion was approved.
- Out of Order Item – Design Review Committee (DRC)
 - Resolution by Board to resolve the issue(s) within forty five (45) days with the house under construction on Abington Way. The owners will make the following alterations:
 - The mechanical room as shown in the building plans will not have windows.
 - The Concrete Masonry Units (CMU) identified in the plans is to be colored and textured as shown Exhibit 'G' as provided by the Owner.
 - The height of the Access door to the roof will remain reduced.
 - The mechanical room as shown in the building plans remains a non-conditioned/non-habitable space.
 - Placing a pitched roof on the clearstory portion of the building will remain so as to "soften" its appearance
 - Leslie Hillendahl made the motion "that the Board forgo any legal challenge and accept the offer which is conditioned upon the compliance or the foregoing concessions as offered by the Owner."
 - Darlene Wayt seconded the motion.
 - Following a discussion, a vote was taken and by show of hands the motion was approved with no objections.

Committee Reports

- Activities – The Easter Egg Hunt and Rummage Sale was a success. At least three (3) exhibitors had asked for a refund of the registration fees since the Rummage Sale was rescheduled because of rain. The resolution of this issue is to be resolved by the Committee Chairman.
- Beautification – Flowers will be placed in the esplanades beginning in April.
- Block Captains – No report.
- Design Review Committee (DRC)
 - 6003 Wister Court, Section 6 – Discussion regarding possible Deed Restriction violations for the proposed house to be built at this address.

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Committee Reports Continued

- Peter Davies made the motion that the Board to authorize the President to contact the Owner and discuss windows, building height and non-habitable spaces.
- Kirk Guy seconded the motion. By a show of hands, the motion was approved with no dissentions.
- There was a further discussion concerning “harmony and conformity” of the materials that are proposed for the residence.
- In addition, a discussion concerning the Committee’s timeliness and communications with Owners submitting their plans to the DRC.
- 6506 Cindy Lane a new two (2) story residence was approved.
- 6435 Kury Lane a new one (1) story residence was approved.
- 6506 Droxford Drive new rear addition was approved.
- 6319 Grovewood proposed a two (2) story modern residence was rejected since the design appears to violate the Deed Restrictions.
- Deed Restriction Enforcement –There was an appearance before the Board by Traci Riley who volunteered to assist the Deed Restrictions Enforcement. Bill Morfey nominated Traci Riley to the Deed Restriction Enforcement Committee. Paige Ochterbeck made a motion to approve the appointment which was seconded by Leslie Hillendahl. By a show of hands the motion was approved.
- Environmental Affairs – Darlene Wayt presented the report which is attached.
- Membership –. Membership is slightly ahead of last year’s levels. Report is attached
- Neighborhood Security- No report.
- Timbergram – Article submission deadline is April 15th.
- Timbergreeter – There was a discussion concerning that many of the new residents have not been contacted after moving in.
- Web-Site – The webmaster is working on linking the new e-mail addresses to the various officers, Board Members and committee chairs. The new Deed Restriction Violation Form is available on the website.
- Yard of Month – The Chairman reported that there are new volunteers.

Old Business

April 14th Special Meeting for Neighborhood Security is planned for Lazybrook Baptist Church at 7:00 PM. A draft questionnaire has been prepared for the meeting which was distributed and will be posted to the web-site.

Members will contact the Firefighters at the local fire station on Seamist.

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New Business

Public Relations firm hired by Southwaste have approached TMCC for a presentation at a future meeting. It has been suggested that the firm should contact the SNC-14.

There was a motion made by Darlene Wayt to pay the Sinclair custodian \$30 per meeting. Peter Davies seconded the motion. By a show of hands the motion was approved.

A motion was made to pay Lazybrook Baptist Church \$50 for the Special Meeting scheduled for April 14th.

Darlene Wayt informed the Board that these motions will put the TMCC over budget for General Meetings and was prepared to make a third motion to raise the budget allocation for this line item. The President and other board members said this is not necessary, let this year's budget reflect the excess and that final figure will help determine next year's allocation for General Meetings.

Next Board Meeting is scheduled for April 28, 2015 at Rainbow Lodge.

Adjourned at 9:45 PM.

Above meeting minutes, as prepared by Peter Davies, were submitted to the TMCC Board on this 28th day of April 2015, for review, correction and approval.

Respectfully Submitted By: Peter Davies , TMCC Secretary



Motion to Accept with Corrections By: Darlene Wayt

2nd By: Kirk Guy

Approved: By a show of hands, no objections.

Attached Sign-In Sheet, Financial and Other Reports

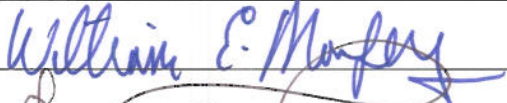


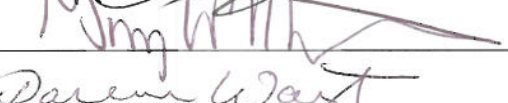

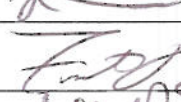
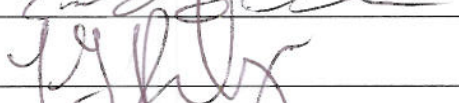
TIMBERGROVE MANOR CIVIC CLUB (TMCC)

SCANNED

Board Meeting ATTENDANCE LIST

DATE: March 31, 2015

Location: Rainbow Lodge

Name - Title	Signature
William Morfey -President	
Leslie Hillendahl - VP	
Peter Davies - Secretary	
Paige Ochterbeck - Treasurer	Paige Ochterbeck
Forest Andrews - Director	
Lorraine Cherry - Director	
Kirk Guy - Director	
Gary Nordstrom- Director	
Darlene Wayt - Director	Darlene Wayt
JENNIFER VICKERS	
TIM LOUQUE	Tim J. Louque
DANA WHITNEY	Dana Whitney
Chris Ochterbeck, ^{VP} Chair	Chris Ochterbeck
Frankie Dasher	FRANKIE DASHLEY
TIM KIRKIN	
Forrest Andrews	
TRACI RILEY	Tracy Riley

Timbergrove Manor Civic Club
Profit & Loss Budget Performance
February 25 through March 30, 2015

	<u>Feb 25 - Mar 30, 15</u>	<u>Jan 1 - Mar 30, 15</u>	<u>Annual Budget</u>
Ordinary Income/Expense			
Income			
Beautification Fund	20.00	763.00	1,000.00
Club Dues	3,090.00	19,150.00	26,500.00
Deed Rest. Enforcement Fund	120.00	544.00	700.00
Donations-4th of July	0.00	0.00	500.00
Donations-Easter Egg Hunt	0.00	500.00	500.00
Donations-Other	275.00	900.00	1,500.00
Donations-Snow Fest	0.00	0.00	3,000.00
Interest Income	0.00	256.88	300.00
Neighborhood Security Fund	160.00	1,203.00	1,500.00
Rummage Sale Rev.	15.00	15.00	300.00
Timbergram Adv. Revenue	70.00	3,985.00	5,590.00
Total Income	<u>3,750.00</u>	<u>27,316.88</u>	<u>41,390.00</u>
Expense			
4th of July	0.00	0.00	600.00
Bank Charges	15.96	81.85	300.00
Beautification	1,360.00	1,360.00	12,500.00
Casino Night	0.00	0.00	500.00
Donations	0.00	0.00	2,000.00
Easter Egg Hunt	0.00	0.00	700.00
General Meetings	88.40	186.80	500.00
Insurance	0.00	744.00	750.00
Membership	0.00	97.37	750.00
Misc./ Other	0.00	0.00	200.00
Neighborhood Security Expenses	0.00	0.00	300.00
Office/Postage	0.00	0.00	50.00
Professional Services	0.00	0.00	2,000.00
Rummage Sale/Shred Day Expense	0.00	87.25	600.00
Snow Fest	64.13	64.13	5,000.00
Storage Unit	0.00	0.00	500.00
Timbergram	759.00	1,568.00	6,213.00
Volunteer Dinner	0.00	0.00	1,250.00
Web Site	0.00	131.88	690.00
Total Expense	<u>2,287.49</u>	<u>4,321.28</u>	<u>35,403.00</u>
Net Ordinary Income	<u>1,462.51</u>	<u>22,995.60</u>	<u>5,987.00</u>
Net Income	<u><u>1,462.51</u></u>	<u><u>22,995.60</u></u>	<u><u>5,987.00</u></u>

1:09 PM
03/29/15
Cash Basis

Timbergrove Manor Civic Club Balance Sheet

As of March 30, 2015

Mar 30, 15

ASSETS

Current Assets

Checking/Savings

First National Bank	14,396.78
Integrity Bank CD - January	26,174.41
Integrity Bank CD - July	25,307.89
Integrity Bank Checking	<u>31,434.38</u>

Total Checking/Savings 97,313.46

Total Current Assets 97,313.46

TOTAL ASSETS 97,313.46

LIABILITIES & EQUITY

Equity

Opening Bal Equity	62,608.80
Unrestrict (retained earnings)	11,709.06
Net Income	<u>22,995.60</u>

Total Equity 97,313.46

TOTAL LIABILITIES & EQUITY 97,313.46

Timbergrove Manor Civic Club
Transaction Detail By Account
February 25 through March 30, 2015

Type	Date	Num	Name	Memo	Clr	Split	Original Amount
Integrity Bank Checking							
Deposit	02/28/2015			Deposit		Club Dues	555.00
Check	03/29/2015	1296	Bill Morfey	Coffee for Snow Fest 2014		Snow Fest	-64.13
Check	03/29/2015	1297	Darlene Wayt	Food for March Mtg		General Meetings	-88.40
Check	03/29/2015	1298	Janet Ruhnke	March TG Delivery		Timbergram	-150.00
Check	03/29/2015	1299	Prime Source	March TG Printing		Timbergram	-609.00
Check	03/29/2015	1300	Al's Lawn and Tree Service	Jan to Feb 15 Lawn & Signs		Beautification	-1,360.00
Deposit	03/29/2015			Deposit		Club Dues	765.00
Deposit	03/29/2015			Deposit		Timbergram Adv. Revenue	70.00
Deposit	03/29/2015			Deposit		Club Dues	1,360.00
Deposit	03/29/2015			Deposit		Club Dues	94.04
Deposit	03/29/2015			Deposit		Club Dues	30.00
Deposit	03/29/2015			Deposit		Club Dues	146.70
Deposit	03/29/2015			Deposit		Club Dues	118.35
Deposit	03/29/2015			Deposit		Club Dues	30.00
Deposit	03/29/2015			Deposit		Club Dues	153.22
Deposit	03/29/2015			Deposit		Club Dues	322.56
Deposit	03/29/2015			Deposit		Club Dues	60.00
Deposit	03/29/2015			Deposit		Club Dues	29.17

Total Integrity Bank Checking

TOTAL

Report for TMCC Board Meeting March 31, 2015

Motions regarding the budget:

- Amend the budget allocation for general meetings from \$500 to \$640
- Pay Sinclair's custodian \$28 per meeting
- Give \$50 to Lazybrook Baptist Church for the April 14 Security Meeting

Environmental Affairs

West 11th Street Park

- Volunteer Ross Hancock did a great spring cleanup of two small gardens.
- Friends of WESP Involvement for RUN the GROVE, the TMNA's April 18 Fun Run:
 - Jennifer is designing a tri-fold brochure for swag bags and the info table;
 - Info table will include posters of Tim's painting and other donation opportunities;
 - Robert Spence and possibly Mark Kulstad will give park tours at about 9:15 a.m. and 10:15 a.m.

West 11th Street Sidewalks

- The sidewalks are still obstructed in 4 areas. These areas have been reported to Jack Valinski, SN 14's COH DON liaison, with a request to forward the info to the inspector he has been working with.

Jaycee Park

- The CIP allocation will upgrade the park's lighting/security lighting by prioritizing the southwest corner which is the ball field. Per the Parks Program Manager, if any funds remain after this prioritization, other park improvements will be considered.
- The Project Schedule is attached.
- As part of the Geotechnical Phase, three areas have been staked to bore for soil samples; the stakes will be removed when the geotechnical survey is completed which should be by 4-17-15.

Old/New Business

Upcoming Meetings

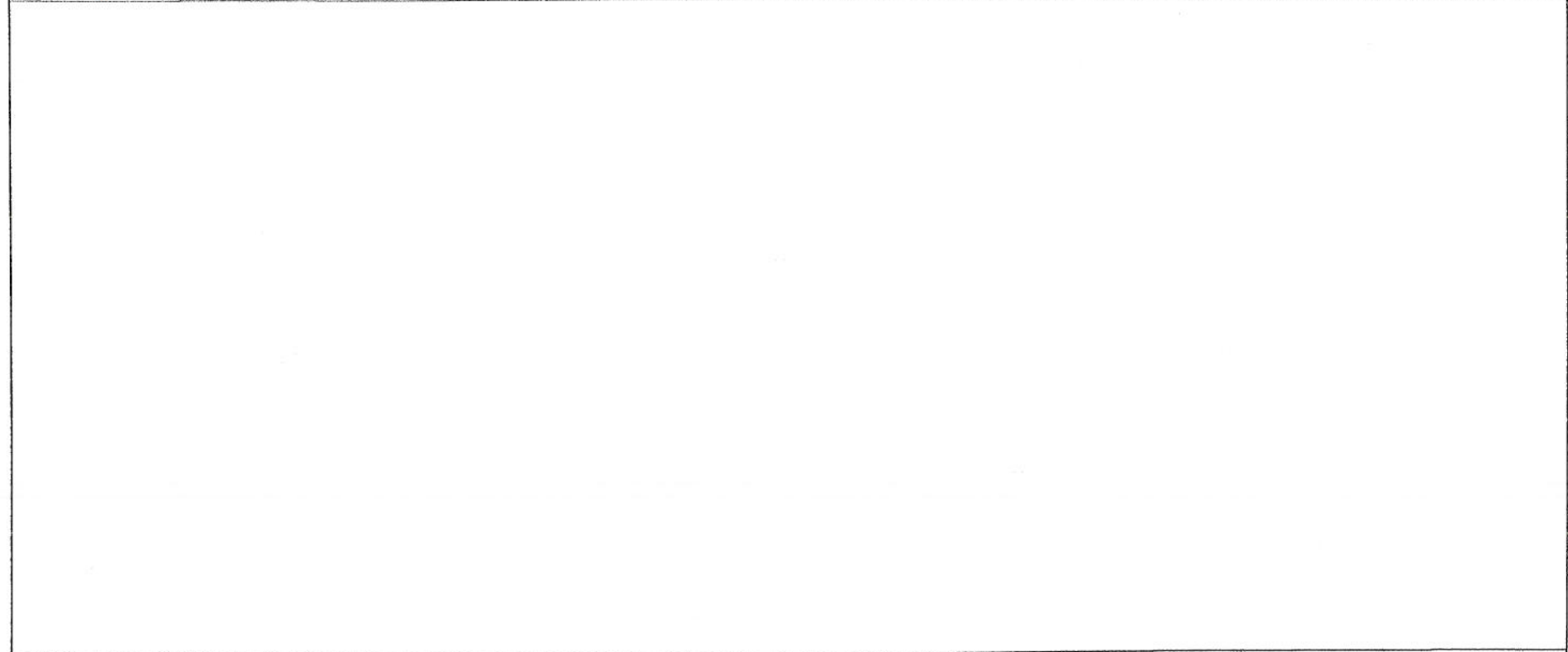
- April 14 – Security Meeting at Lazybrook Baptist Church at 7:00 p.m.
- May 12- Harvin Moore, Abby Taylor/Erin Grossman
- September 8 – Ellen Cohen

Sinclair's Shared Decision Making Committee

- Pre-Kinder & Kinder Roundup is Tuesday, April 7 at 9:00 a.m. and 5:30 p.m.; see attached flyer.
- The PTA is creating a donor wall for all those who donated to the library's renovation; the TMCC's tree logo and name will appear on a tile; individual donors have been given a packet to design their own tile and turn in to Sinclair by April 6.

JAYCEE PARK PROJECT SCHEDULE

ID	Task Mode	Task Name	Duration	Start	Finish	4th Quarter				1st Quarter			2nd Quarter			3rd Quarter
						Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	★	Design (w HPARD review)	44 days	Fri 2/27/15	Wed 4/29/15											
2	★	Geotechnical	32 days	Thu 3/5/15	Fri 4/17/15											
3	★	Permitting	22 days	Wed 5/6/15	Thu 6/4/15											
4	★	JOC contractor proposal	33 days	Wed 5/6/15	Fri 6/19/15											
5	★	JOC work authorization GSD	25 days	Mon 6/22/15	Fri 7/24/15											
6	★	MUSCO lead time	66 days	Mon 7/27/15	Mon 10/26/15											
7	★	Contractor site work	50 days	Tue 9/15/15	Mon 11/23/15											
8	★	Substantial Completion	1 day	Tue 12/1/15	Tue 12/1/15											



Project: Jaycee Project Schedule Date: Tue 3/10/15	Task		Project Summary		Inactive Milestone		Manual Summary Rollup		Deadline	
	Split		External Tasks		Inactive Summary		Manual Summary		Progress	
	Milestone		External Milestone		Manual Task		Start-only			
	Summary		Inactive Task		Duration-only		Finish-only			

TIMBERGROVE MANOR CIVIC CLUB (TMCC)

Request for a Special Meeting

DATE: April 14, 2015

Location: Lazybrook Baptist Church

Pursuant with Section 6 (b) of the TMCC By Laws, having Five (5) members of the Board requesting in writing, as indicated below, request a Special Meeting for the purpose of discussing the following:

The TMCC will have a special, single-topic meeting on April 14, 2015 at 7:00 p.m. at Lazybrook Baptist Church, 1822 W. 18th Street, regarding Neighborhood Security. Private security options like the SEALS or contracting with constables or off-duty HPD officers will be discussed including cost comparisons and analysis of benefits

Name – Title

Signature

William Morfey –President

Leslie Hillendahl – VP

Peter Davies – Secretary

Paige Ochterbeck – Treasurer

Forest Andrews – Director

Lorraine Cherry – Director

Gary Nordstrom- Director

Darlene Wayt - Director

Notice of this Meeting will be made on ~~March 17~~ APRIL 2, 2015 by posting on the TMCC Website, ^{and} via Block Captain e-mails