

Board Meeting Minutes -Timbergrove Manor Civic Club (TMCC)
December 30, 2014

SCANNED

Date: 12/30/14

Location: Morfey Residence

Meeting Called to Order: 7:10 PM

Began Quorum Requirement Met

In Attendance

William Morfey-Pres	Leslie Hillendahl-VP	Peter Davies-Secy
Paige Ochterbeck-Tres	Lorraine Cherry-BM*	Darlene Wayt – BM*
Forest Andrews**	Chris Ochterbeck-WS	Tim Louque-A
Gary Nordstrom**-M	*Board Member 2014-15	**Board Member (BM) 2015-16

Officer's Reports

- Secretary's Report for November 25, 2014 – Peter Davies
 - Motion to approve the corrected minutes by Leslie Hillendahl
 - Motion Seconded by Paige Ochterbeck
 - Voice vote, no dissentions.
- Treasurer's Report – Paige Ochterbeck
 - Reviewed of Year –to – Date including overages and shortages
 - Proposed budget changes
 - Income and Expense items were reviewed with Board for adjustments to reflect 2014's figures.
 - Treasurer will revise 2014 Budget and proposed 2015 Budget for presentation at the January 2015 General Meeting.
 - Motion to approve the Treasurer's Report by Leslie Hillendahl
 - Motion Seconded by Darlene Wayt
 - Voice vote, no dissentions.

Committee Reports

- Activities – Tim Louque
 - Snowfest was well received next year's event will be December 5th; Rummage Sale is being planned including document shredding.
- Design Review Committee (DRC) – No report.
- Beautification – Leslie Hillendahl
 - Sidewalks on West 11th Street – Bids were received to clear the oleanders and foliage along the boulevard. Pending our response from the COH at the upcoming January meeting, a decision will be made by the Board whether to pursue this option.

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Committee Reports Continued

- Block Captains – No report.
 - A motion made by Bill Morfey that the Block Captain Chair is directed to provide the Membership Chair and Website Chair with a current e-mail list
 - Leslie Hillendahl seconded the motion
 - By a show of hands the Motion was approved unanimously by show of hands.
- Deed Restrictions – No Report
 - Kristy-Ann Murphy Walton has tentatively accepted the position of Chair for the committee.
 - There has been a report of a house at 6331 Pineshade that has an accumulation of trash and debris.
- Environmental Affairs-
 - 11th Street Park –The inner granite trail loop has been completed, donations have been received from various donors to allow for completion of the trail.
 - No updates on Bryce Street Park or Southwaste Permitting.
 - A TPWD expert is scheduled to attend the March 2015 General Meeting to address the issue of Coyotes in the neighborhood.
 - Darlene Wayt's Report (Attached)SNAP requests
- Membership
 - Gary Nordstrom's Report (Attached) shows that membership is roughly the same but the average donation per household is up.
- Timbergram- No report.
- Timbergreeter – No report
- Web-Site
 - New website was demonstrated and it was explained www.timbergrove.org will be the current website address
- Yard of Month – Additional volunteers have been recruited including Section 5.

Old Business- None

New Business

- Leslie Hillendahl nominated Chris Ochterbeck as the alternate delegate to the SNC-14 to replace Denny Feagan, leaving one alternate position vacant. Bill Morfey seconded the motion and was approved by a show of hands, with Paige Ochterbeck abstaining from the vote.
- Darlene Wayt brought up the question about amending the bylaws to increase the membership dues. It was suggested that Board Members research possible future neighborhood improvement projects and discuss at the next Meeting.

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New Business Continued

- Next General Meeting is scheduled for January 13, 2015 at 7:00 PM at Sinclair Elementary.
- The next Board Meeting is scheduled for January 27th at a location to be announced.

Meeting adjournment – Meeting was adjourned at 10:00 PM

The Board Meeting Notes for December 30,2014 are to be presented to the TMCC Board on January 27,2015 for their review, comment and corrections.

Attached Reports

These corrected Meeting Minutes were approved at the January 27th TMCC Board Meeting

Peter Davies, TMCC Secretary



Timbergrove Manor Civic Club
Balance Sheet

As of December 30, 2014

Dec 30, 14

ASSETS

Current Assets

Checking/Savings

First National Bank	14,396.78
Integrity Bank CD - January	26,056.44
Integrity Bank CD - July	25,168.98
Integrity Bank Checking	9,069.90
Total Checking/Savings	<u>74,692.10</u>

Total Current Assets 74,692.10

TOTAL ASSETS 74,692.10

LIABILITIES & EQUITY

Equity

Opening Bal Equity	62,608.80
Unrestrict (retained earnings)	9,725.17
Net Income	2,358.13
Total Equity	<u>74,692.10</u>

TOTAL LIABILITIES & EQUITY 74,692.10

Timbergrove Manor Civic Club
Profit & Loss Budget Performance
November 26 through December 31, 2014

	<u>Nov 26 - Dec 30, 14</u>	<u>Jan - Dec 14</u>	<u>Annual Budget</u>
Ordinary Income/Expense			
Income			
Beautification Fund	103.00	1,176.00	1,000.00
Club Dues	2,490.00	29,513.03	25,000.00
Deed Rest. Enforcement Fund	0.00	953.00	500.00
Donations-4th of July	0.00	500.00	500.00
Donations-Easter Egg Hunt	0.00	350.00	500.00
Donations-Other	200.00	3,378.63	
Donations-Winter Fest	0.00	3,000.00	3,000.00
Interest Income	0.00	186.10	300.00
Legal Fund	19.00	19.00	
Neighborhood Security Fund	154.16	2,300.87	500.00
Other	0.00	1,364.00	1,500.00
Rummage Sale Rev.	0.00	275.00	400.00
Timbergram Adv. Revenue	68.07	5,295.24	4,500.00
Total Income	<u>3,034.23</u>	<u>48,310.87</u>	<u>37,700.00</u>
Expense			
4th of July	0.00	607.71	600.00
Bank Charges	0.00	2.75	50.00
Beautification	1,747.32	10,964.82	12,500.00
Deed Rest. Revision-Legal	0.00	0.00	1,000.00
Deed Rest. Revision-Printing	0.00	0.00	500.00
Deed Rest. Revisions	0.00	0.00	2,000.00
Donation-Friends of 11th Street	0.00	5,000.00	
Donations	0.00	2,823.71	500.00
Easter Egg Hunt	0.00	657.84	700.00
General Meeting Food	87.23	435.94	450.00
Holiday Decorations	0.00	84.00	
Insurance	0.00	1,740.65	750.00
Masquerade Party	0.00	500.00	500.00
Meetings	0.00	0.00	50.00
Membership	0.00	459.64	350.00
Misc./ Other	39.13	2,937.43	100.00
Neighborhood Security Expenses	129.89	304.24	300.00
Office/Postage	0.00	190.55	200.00
Rummage Sale/Shred Day Expense	0.00	678.12	600.00
Winter Fest	5,964.45	5,964.45	5,000.00
Storage Unit	0.00	1,185.83	660.00
Timbergram	44.38	5,136.38	4,800.00
Vehicle Decals	0.00	2,050.00	2,000.00
Volunteer Dinner	0.00	963.58	1,500.00
Web Site			
Online Payment Processing Fees	0.00	71.43	100.00
Web Site Subscription	0.00	1,700.88	2,500.00
Web Site - Other	64.99	82.32	
Total Web Site	<u>64.99</u>	<u>1,854.63</u>	<u>2,600.00</u>
Total Expense	<u>8,077.39</u>	<u>44,542.27</u>	<u>37,710.00</u>
Net Ordinary Income	<u>-5,043.16</u>	<u>3,768.60</u>	<u>-10.00</u>
Other Income/Expense			
Other Expense			
Suspense	0.00	1,410.47	
Total Other Expense	<u>0.00</u>	<u>1,410.47</u>	
Net Other Income	<u>0.00</u>	<u>-1,410.47</u>	
Net Income	<u><u>-5,043.16</u></u>	<u><u>2,358.13</u></u>	<u><u>-10.00</u></u>

Timbergrove Manor Civic Club
Transaction Detail By Account
November 26 through December 30, 2014

Type	Date	Num	Name	Memo	Split	Original Amount
Check	11/26/2014		Harland Clarke	Checks	Misc./ Other	-39.13
Check	12/05/2014		City of Houston	Nov Water Bill--Deposit + Reconnect + Usage	Beautification	-272.60
Check	12/20/2014	1272	Darlene Wayt		Winter Fest/Gen. Mtg. Food	-357.73
Check	12/20/2014	1273	Linda Croswell	Clown	Winter Fest	-200.00
Check	12/20/2014	1274	Ice Express	Snow for Winterfest	Winter Fest	-3,250.00
Check	12/20/2014	1275	S & A Moonwalks	Winterfest	Winter Fest	-850.00
Check	12/20/2014	1276	Yared Lopez	Face Painting	Winter Fest	-150.00
Check	12/20/2014	1277	Chelsea Boxwell	Face Painting	Winter Fest	-150.00
Check	12/20/2014	1278	Tim Louque	Permits for Winterfest	Winter Fest	-203.39
Check	12/20/2014	1279	Leslie Hillendahl	Christmas Decor for TMCC signs	Beautification	-114.72
Check	12/20/2014	1280	Jennifer Vickers	TG advertising Media Kit	Timbergram	-44.38
Check	12/20/2014	1281	Chris Ochterbeck	Web design theme and 1 yr web forwarding sub.	Web Site	-64.99
Check	12/20/2014	1282	Lillian Jolliffe	Gas Receipts Sep/Oct/Nov	Neighborhood Security Expenses	-129.89
Check	12/20/2014	1283	Gary Nordstrom	Xmas Tree for Firestation & Signage	Winter Fest	-815.56
Deposit	12/20/2014			Deposit	Club Dues	330.00
Deposit	12/20/2014			Deposit	Club Dues	285.00
Deposit	12/20/2014			Deposit	Club Dues	670.00
Deposit	12/20/2014			Deposit	Club Dues	560.00
Deposit	12/20/2014			Deposit	Club Dues	355.00
Deposit	12/20/2014			Deposit	Club Dues	120.00
Deposit	12/20/2014			Deposit	Timbergram Adv. Revenue	68.07
Deposit	12/20/2014			Deposit	Club Dues	49.45
Deposit	12/20/2014			Deposit	Club Dues	206.71
Deposit	12/20/2014			Deposit	Club Dues	30.00
Deposit	12/20/2014			Deposit	Club Dues	330.00
Check	12/30/2014	1284	Peter Davies	Drinks for Winter Fest	Winter Fest	-75.00
Check	12/30/2014	1285	Al's Lawn and Tree	Nov/Dec Maintenance	Beautification	-1,360.00
Deposit	12/30/2014			Deposit	Club Dues	30.00

Timbergrove Manor Civic Club
Profit & Loss Budget Performance
January through December 2013

	<u>Jan - Dec 14</u>	<u>Jan - Dec 13</u>	<u>13' Annual Budget</u>
Ordinary Income/Expense			
Income			
Beautification Fund	1,176.00	565.00	1,000.00
Club Dues	29,513.03	28,860.00	25,000.00
Deed Rest. Enforcement Fund	953.00	120.00	500.00
Donations-4th of July	500.00	500.00	1,000.00
Donations-Easter Egg Hunt	350.00	500.00	500.00
Donations-Winter Fest	3,000.00	3,000.00	2,500.00
Interest Income	186.10	279.92	400.00
Neighborhood Security Fund	2,300.87	580.00	500.00
Other	4,761.63	2,646.00	1,500.00
Rummage Sale Rev.	275.00	0.00	400.00
Timbergram Adv. Revenue	5,295.24	4,965.00	2,875.00
Total Income	48,310.87	42,015.92	36,175.00
Expense			
4th of July	607.71	608.26	500.00
Bank Charges	2.75	6.65	50.00
Beautification	10,964.82	12,384.96	13,000.00
Deed Rest. Revision-Legal	0.00	0.00	1,000.00
Deed Rest. Revision-Printing	0.00	0.00	500.00
Deed Restriction Enforcement	0.00	0.00	2,000.00
Donations	7,823.71	351.00	500.00
Easter Egg Hunt	657.84	508.88	550.00
General Meeting Food	435.94	422.00	450.00
Insurance	1,740.65	744.00	750.00
Masquerade Party	500.00	500.00	500.00
Meetings	0.00	8.40	400.00
Membership	459.64	895.19	350.00
Misc./ Other	3,021.43	63.58	100.00
Neighborhood Security Expenses	304.24	136.26	350.00
Office/Postage	190.55	157.20	580.00
Rummage Sale/Shred Day Expense	678.12	0.00	600.00
Storage Unit	1,185.83	660.00	615.00
Timbergram	5,136.38	5,406.00	4,650.00
Vehicle Decals	2,050.00		
Volunteer Dinner	963.58	1,542.29	1,500.00
Web Site			
Online Payment Processing Fees	71.43	98.15	90.00
Web Site Subscription	1,700.88	2,107.88	2,100.00
Web Site - Other	82.32	135.87	
Total Web Site	1,854.63	2,341.90	2,190.00
Winter Fest	5,964.45	4,668.53	4,500.00
Total Expense	44,542.27	31,405.10	35,635.00
Net Ordinary Income		10,610.82	540.00
Net Income		10,610.82	540.00

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