

Board Meeting Minutes

SCANNED

Location: Rainbow Lodge Called to Order: 7:05 Quorum Met

In Attendance:

Bill Morfey-P	Leslie Hillendahl-VP	Peter Davies - S
Paige Ochterbeck-T	Darlene Wayt-D	Lorraine Cherry- D
Chris Ochterbeck	Kirk Guy	Jennifer Vickers

Officer’s Reports

Secretary’s Report –The meeting minutes were reviewed and no corrections were offered. Lorraine Cherry made the motion to accept the minutes with corrections which was seconded by Leslie Hillendahl. By a show of hands, the Minutes were approved with corrections.

Treasurer’s Report – Paige Ochterbeck reviewed the financials. There was a question concerning the pending refund for \$600 from the previous storage rental contract. Paige indicated she was still pursuing the refund. Following review, Leslie Hillendahl made a motion to approve the Report which was seconded by Peter Davies. By a show of hands the report was approved by show of hands.

Committee Reports

Activities-The new Chairperson for the Committee is Tim Louque. A report was received indicating that the Winter Festival planning was complete and the next upcoming event would be the Rummage Sale in the Spring.

Architectural Review Committee -No report.

Beautification- There was discussion about the recent water leak on 11th Street which was resolved and flower planting in the beds. A preliminary Scope of Work was prepared for landscape services along West 11th Street and Ella, in particular to remove the vegetation that was blocking the sidewalks. Following this meeting, Officers or Directors were going to contact service providers and obtain proposals that would be further reviewed by the Board. In addition, the City of Houston would be contacted to determine if this work would be considered by the COH.

Block Captains – No report.

Board Meeting Minutes

Committee Reports (Continued)

Deed Restriction Committee –

Sign Encroachment -The issue of a possible encroachment by a Timbergrove Manor monumental sign near the intersection of Willowby with Greengrass was discussed. A Board Member made an assessment of the situation and reported that if there was an encroachment, it could be easily remedied. The recommendation was made to have the lot owner and their surveyor meet with Board Members to further discuss the matter.

Pontoon Boat (West T.C. Jester @ Wynnwood) – Two (2) Board Members had reviewed the Deed Restrictions for the Section and both concluded that there is no clear wording that prohibits storage of the pontoon boat in the driveway.

Empty Chair -Another issue discussed was appointing a new chairperson, with the two (2) candidates being Kristy-Ann Murphy Walton or Michelle Ray. Following discussion a motion was made by Paige Ochterbeck to nominate Kristy-Ann Murphy Walton as the Chair of the Deed Restriction Enforcement Committee. The motion was seconded by Darlene Wayt and was approved by a show of hands. Four (4) members voted for Ms. Murphy with two (2) members) voting against her approval. Five (5) members voted against the approval of Ms. Ray with one (1) abstention. Ms. Murphy was nominated the new Chair of the Deed Restrictions Committee and she will be contacted for her response.

Environmental Affairs

11th Street Park, Bryce Street Trailhead, Southwaste Permit, Coyotes- Lorraine covered the above project or issues, and submitted a written report which is attached. There was a discussion of a possible special edition of the Timbergram to include information on the coyote problems in the neighborhood.

Jaycee Park - Darlene reviewed the status of providing portable chemical toilets in the Park and the lack of information being provided by the COH concerning the CIP project, including replacement of the existing ball field lighting. Her report is attached.

Portable Toilets and the Winter Festival (Dec 6TH) - Due to the tentative status of the application with the COH for the toilets, there was concern that the toilets would not be available for the residents during the Winter Festival. A motion was made by Darlene to proceed with the December 6th deployment, which was seconded by Paige Ochterbeck and approved unanimously.

Board Meeting Minutes

Committee Reports (Continued)

Environmental Affairs

Additional Information – Darlene also provided a report on upcoming events including guest speakers for General Meeting and Sinclair Elementary School projects.

Membership – There was a report that 56% of the membership had paid their dues compared with 61% from last year. The idea of sending thank you notes was also considered for those generous residents that have paid additional dues for the various activities.

Timbergram-Jennifer reviewed the progress to-date, reiterating the December 15th was the deadline for the January 2015 Edition. The next Edition will include the biographies of the newly elected Board and will include a disclaimer concerning the deductability of dues.

Timbergreeters- No report

Website – The new site is about 70% and is currently closed for maintenance.

Yard of the Month- A new volunteer needs to be recruited for Section 5.

Old Business

Darlene submitted her report on several issues, including activities at Sinclair Elementary which is attached.

New Business – .Next Meetings:

General Meeting- January 13, 2014 at Sinclair Elementary at 7:00 PM featuring COH Councilmember Cohen.

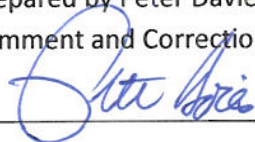
Board Meeting – The next meeting will be December 30th at 7:00 PM at the Morfey Residence.

Adjournment

A motion was made by Lorraine Cherry to adjourn the meeting at 9:45 PM which was seconded by Paige Ochterbeck and approved by a show of hands.

These TMCC Board Meeting Minutes were prepared by Peter Davies and are to be submitted at the December 30th Board Meeting for Review Comment and Corrections.

Peter Davies, TMCC Secretary



Attachments

TMCC Board Meeting Attendance List

Meeting Date: November 25, 2014

Bill Morfey, President

William E. Morfey

Leslie Hillendahl, Vice President

Leslie Hillendahl

Peter Davies, Secretary

Peter Davies

Paige Ochterbeck, Treasurer

Paige Ochterbeck

Patrick Valentz, Director

Jessamine Cherry

Lorraine Cherry, Director

Michael Thompson, Director

Darlene Wayt, Director

Darlene Wayt

Allen White, Director

Committee Members and Guests

Chris Ochterbeck

Chris Ochterbeck

JENNIFER VICKERS

KIRK GUY

[Signature]

Timbergrove Manor Civic Club
Profit & Loss Budget Performance
October 29 through November 25, 2014

	<u>Oct 29 - Nov 25, 14</u>	<u>Jan 1 - Nov 25, 14</u>	<u>Annual Budget</u>
Ordinary Income/Expense			
Income			
Beautification Fund	10.00	1,073.00	1,000.00
Club Dues	3,115.27	27,013.03	25,000.00
Deed Rest. Enforcement Fund	0.00	953.00	500.00
Donations-4th of July	0.00	500.00	500.00
Donations-Easter Egg Hunt	0.00	350.00	500.00
Donations-Other	3,178.63	3,178.63	
Donations-Snow Party	3,000.00	3,000.00	3,000.00
Interest Income	0.00	186.10	300.00
Neighborhood Security Fund	79.18	2,146.71	500.00
Other	0.00	1,364.00	1,500.00
Rummage Sale Rev.	0.00	275.00	400.00
Timbergrove Adv. Revenue	245.00	5,227.17	4,500.00
Total Income	9,628.08	45,266.64	37,700.00
Expense			
4th of July	517.50	607.71	600.00
Bank Charges	0.00	2.75	50.00
Beautification	3,013.00	9,217.50	12,500.00
Deed Rest. Revision-Legal	0.00	0.00	1,000.00
Deed Rest. Revision-Printing	0.00	0.00	500.00
Deed Rest. Revisions	0.00	0.00	2,000.00
Donation-Friends of 11th Street	0.00	5,000.00	
Donations	0.00	2,823.71	500.00
Easter Egg Hunt	0.00	657.84	700.00
General Meeting Food	0.00	348.71	450.00
Holiday Decorations	0.00	84.00	
Insurance	996.65	1,740.65	750.00
Masquerade Party	500.00	500.00	500.00
Meetings	0.00	0.00	50.00
Membership	459.64	459.64	350.00
Misc./ Other	2,490.77	2,898.30	100.00
Neighborhood Security Expenses	0.00	174.35	300.00
Office/Postage	48.75	190.55	200.00
Rummage Sale/Shred Day Expense	0.00	678.12	600.00
Snow Party	0.00	0.00	5,000.00
Storage Unit	0.00	1,185.83	660.00
Timbergrove	985.00	5,092.00	4,800.00
Vehicle Decals	0.00	2,050.00	2,000.00
Volunteer Dinner	0.00	963.58	1,500.00
Web Site			
Online Payment Processing Fees	0.00	71.43	100.00
Web Site Subscription	0.00	1,700.88	2,500.00
Web Site - Other	17.33	17.33	
Total Web Site	17.33	1,789.64	2,600.00
Total Expense	9,028.64	36,464.88	37,710.00
Net Ordinary Income	599.44	8,801.76	-10.00
Other Income/Expense			
Other Expense			
Suspense	1,410.47	1,410.47	
Total Other Expense	1,410.47	1,410.47	
Net Other Income	-1,410.47	-1,410.47	
Net Income	-811.03	7,391.29	-10.00

Timbergrove Manor Civic Club
Balance Sheet

As of November 25, 2014
Nov 25, 14

ASSETS

Current Assets

Checking/Savings

First National Bank	14,396.78
Integrity Bank CD - January	26,056.44
Integrity Bank CD - July	25,168.98
Integrity Bank Checking	14,103.06

Total Checking/Savings 79,725.26

Total Current Assets 79,725.26

TOTAL ASSETS 79,725.26

LIABILITIES & EQUITY

Equity

Opening Bal Equity	62,608.80
Unrestrict (retained earnings)	9,725.17
Net Income	7,391.29

Total Equity 79,725.26

TOTAL LIABILITIES & EQUITY 79,725.26

Timbergrove Manor Civic Club
Transaction Detail By Account
 October 29 through November 25, 2014

Integrity Bank Checking

Type	Date	Num	Name	Memo	Split	Amount
Deposit	10/30/2014			Deposit	Club Dues	30.00
Deposit	10/30/2014			Deposit	Club Dues	180.00
Check	11/04/2014	1260	Prime Source	November TG Printing	Timbergram	-835.00
Check	11/04/2014	1261	Amy's Ice Cream	Ice Cream	4th of July	-517.50
Check	11/04/2014	1262	Payless Porta-Jons	1 Year contract--2 units--Jaycee Park	Misc./ Other	-2,240.77
Check	11/04/2014	1264	Schmerler Insurance Agency	Gen Liability for Porta=Jons--1 year--Jaycee Park	Insurance	-996.65
Check	11/04/2014	1265	City of Houston	Application Fee for Porta-Jon Permit	Misc./ Other	-250.00
Check	11/04/2014	1266	Michelle Ray	Reimbursement for TMCC \$500 contribution to event	Masquerade Party	-500.00
Deposit	11/04/2014		Silver Eagle Distributors LP	Deposit	Donations-Other	3,000.00
Check	11/05/2014	1267	Apex Sprinkler and Irrigation Inc.	Irrigation Repair	Beautification	-203.00
Check	11/05/2014	1268	Al's Lawn and Tree Service	Sept/Oct Lawn/Signs & Esplanades	Beautification	-2,810.00
Deposit	11/05/2014			Deposit	-SPLIT-	175.00
Deposit	11/05/2014			Deposit	-SPLIT-	560.00
Check	11/11/2014	1269	Chris Ochterbeck	Domain Name Renewal + Stamps	Website/Office Supplies	-66.08
Check	11/11/2014	1270	Gary Nordstrom	Jan Membership Insert + 11/5 Mailing Expenses	Membership	-459.64
Check	11/12/2014		City of Houston	Settle Water Bill for 2200 W 11th	Suspense	-1,410.47
Deposit	11/18/2014		Carolyn Bryant	Deposit	Donations-Snow Party	3,000.00
Deposit	11/18/2014			Deposit	-SPLIT-	465.33
Check	11/18/2014	1271	Janet Ruhnke	Nov Timbergram Delivery	Timbergram	-150.00
Deposit	11/23/2014			Deposit	Club Dues	177.75
Deposit	11/23/2014			Deposit	Timbergram Adv. Revenue	70.00
Deposit	11/23/2014			Deposit	Club Dues	1,970.00

TOTAL

Environmental Affairs
Report for 11/25/2014 Board of Directors Meeting

1. West 11th Street Park:
 - a. Landscape Art, the contractor hired by the Houston Parks Board, will be in the park starting on December 8 to complete construction on the loop trail and to repair areas on the older segments of the trail, where the gravel has worn down and the underlying Enviro-Tech cloth is beginning to come up.
 - b. Volunteers will be in the park next week to clean out the summer flower beds and replant with seedlings for late winter/spring
2. Bryce Street proposed park: A revised letter of support was delivered to the architect who is project managing this job.
3. Southwaste Disposal
 - a. There has been no new information from TCEQ about the additional public informational meeting regarding the proposed expansion at Southwaste.
4. Coyote Issues
 - a. There have been calls from local residents to hire a trapper to come in and capture and remove the coyotes, but that is not straightforward.
 - a. By recent changes in the Houston code of ordinances, a trapper just needs to have a structural pest control license. BUT, they are only allowed to set the traps on the private property of the person who hired them. They are not allowed to set them on utility easements, city parks, Harris County Flood Control property, etc.
 - b. BARC will NOT get involved in removing a coyote unless they pose an eminent threat to people.
 - c. Texas Parks & Wildlife has no interest in trapping urban wild animals of any kind. They will provide a service if you want to contract with them to have an animal control officer for a year at a cost of \$70,000.
 - b. Human behaviors are providing food for the coyotes. TMCC may want to consider
 - a. Having reps from BARC or TPW come and discuss at a general meeting.
 - b. Distributing information with the next Timbergram.
 - i.