

TMCC Board Meeting Minutes 9/30/14

SCANNED

Date: September 30, 2014

Location: Rainbow Lodge

Quorum: Met

In Attendance:

William Morfey –Pres.	Peter Davies – Sec.	Paige Ochterbeck-Tres.	Darlene Wayt-BM
Lorraine Cherry-BM	Tim Louque	Gary Nordstrom	Chris Ochterbeck
Carolyn Bryant	Jennifer Vickers		

Meeting was called to order at 7:50 PM when Quorum was met.

There was question concerning the status of the Past President and Past Past President as ex officio Board Directors. It was determined, based on the TMCC Constitution, that the Past and Past Past President relinquish their Board positions two (2) years after their Presidential term expires.. On this basis the Board concluded that Brian Cannell and Angie Greak were no longer Board Members. It was also noted that Angie Greak had moved out of the neighborhood.

Current Board members and Terms: Allen White (2014), Patrick Valentz (2014), Darlene Wayt (2015), Lorraine Cherry (2015), Michael Thompson (2015)

Officers Reports

Secretary –The report was reviewed and corrections made. A motion was made by Bill Morfey to accept the corrected minutes which was seconded by Paige Ochterbeck and approved by a show of hands.

Treasurer- There were questions concerning the refund of the rent from the self storage on East T.C. Jester and whether Amy’s Ice Cream had been paid. The Treasurer will look into the matters and report at the next meeting. Peter Davies made a motion to approve the treasurer’s report which was seconded by Bill Morfey and approved by a show of hands.

Committee Reports

Activities- It was reported that the preliminary flyer for the Masquerade Party had errors and needed to be corrected. A motion was made by Bill Morfey to appoint Tim Louque as the Activities Co-Chairman effective immediately. The Motion was seconded by Darlene Wayt and was approved by a show of hands. The next scheduled events are the Masquerade Party and the Winter Festival.

Architectural Review – No report

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Committee Reports Continued

Beautification – There was a discussion concerning TMCC paying for a commercial lawn service to mow within the COH right-of-ways on West 11th Street and Ella Boulevard. From a review of the Section 5 & 6 Deed Restrictions it was determined that gates/access are prohibited along the thoroughfares, therefore it was previously determined that it would be a hardship for the residents to mow these areas, therefore the TMCC took on the responsibility of mowing these areas. There was another suggestion that we obtain additional bids for the service in the up-coming fiscal year. The unkempt oleanders on West 11th Street continue to block the sidewalks and it was further suggested to get a price from the lawn service to trim them.

Block Captains- There are three (3) new block captains and vehicle decals are being distributed.

Deed Restrictions-No one has come forward to volunteer to chair the position. There was a question concerning the pontoon boat parked at the residence at Kury and West T.C. Jester. It was concluded that additional research was warranted in order to determine if it could be considered a nuisance and therefore be subject to Deed Restriction enforcement.

Environmental Affairs

- Jaycee Park (Attached Report) – Darlene reviewed the current issues at the park including the effort to obtain portable chemical toilets, the CIP project, pavement markings/signs on Seamist and maintenance of the exiting features in the park.
- West 11th Street Park (Attached Report) – Lorraine reviewed the progress being made by volunteers cleaning/weeding the butterfly garden, the City's on-going efforts to remove the dead trees form the park and expressed appreciation for all the volunteer efforts.
- Bryce Street Chemical Feed Station – No report from the COH.
- Southwaste Expansion Permit Application – The letters from concerned residents were received by the TCEQ who replied, indicating that there was no approval of the permit at this time; and the TCEQ would notify the residents and TMCC of any future meetings.

Membership (Report Attached) – Gary reported that the participation rate was consistent with last year

Timbergram – Jennifer reported that we are currently generating revenue with the current pricing.

Timbergreeters – No report.

Website- Chris is continuing to make improvements and has determined how to circumvent the contract that we currently are using, which has been determined to be an unnecessary cost. Bill Morfey made a motion to cancel the existing contract by the end of 2014. The motion was seconded by Paige Ochterbeck and approved by a show of hands.

Yard of the Month– No report

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Old Business

Officers signed the new signature cards allowing Paige to sign checks on behalf of TMCC

New Business

- Darlene Wayt made a motion to have the TMCC donate \$275 to the Sinclair Elementary PTA for the train at the school's up-coming Fall Festival. Peter Davies seconded the motion and it was approved by a show of hands.
- The program for the upcoming General Meeting is cat mutilations in Timbergrove, Lazybrook and adjoining areas
- Next meeting is scheduled for October 28th at 7:00 PM at Rainbow Lodge
- It was verified that the nominating committee for the upcoming elections consist of Chris Ochterbeck, Jennifer Vickers, Darlene Wayt, Carolyn Bryant, Bill Morfey, Idalia Morfey and Tim Louque.

Adjournment

The meeting was adjourned at 9:55 PM.

These corrected Board Meeting Minutes were prepared by Peter Davies and presented to the TMCC Board October 28th, 2014 for review, correction and approval.

Peter Davies, TMCC Secretary



Motion to Approve with corrections by: Darlene Wayt

Motion Seconded By : Bill Morfey

Approved By: A show of hands.

Attachments:

TMCC Board Meeting Attendance List

Meeting Date: September 30, 2014

Bill Morfey, President

William E. Morfey

Leslie Hillendahl, Vice President

Peter Davies, Secretary

Peter Davies

Paige Ochterbeck, Treasurer

Paige Ochterbeck

Patrick Valentz, Director

Lorraine Cherry, Director

Lorraine Cherry

Michael Thompson, Director

Darlene Wayt, Director

Darlene Wayt

Allen White, Director

Angie Greak McKinney, Past Pres.

Brian Cannell, Past Past Pres.

Committee Members and Guests

GARY NORDSTROM

Gary Nordstrom

TIM LOUQUE

Tim J. Louque

Chris Ochterbeck

Chris Ochterbeck

Carolyn Bryant

Carolyn Bryant

Timbergrove Manor Civic Club Profit & Loss Budget Performance

August 27 through September 29, 2014

Timbergrove Manor Civic Club

Profit & Loss

Aug 27 through September 29, 2014

	<u>Aug 27 - Sep 29, 14</u>	<u>Jan 1 - Sep 29, 14</u>	<u>Annual Budget</u>
Ordinary Income/Expense			
Income			
Beautification Fund	0.00	1,063.00	1,000.00
Citizens Patrol Fund	0.00	1,980.00	500.00
Club Dues	803.39	23,392.56	25,000.00
Deed Rest. Enforcement Fund	0.00	953.00	500.00
Donations-4th of July	0.00	500.00	500.00
Donations-Easter Egg Hunt	0.00	350.00	500.00
Donations-Snow Party	0.00	0.00	3,000.00
Interest Income	0.00	186.10	300.00
Other	90.00	1,364.00	1,500.00
Rummage Sale Rev.	0.00	275.00	400.00
Timbergram Adv. Revenue	1,190.00	4,175.00	4,500.00
Total Income	2,083.39	34,238.66	37,700.00
Expense			
4th of July	0.00	90.21	600.00
Bank Charges	0.00	2.75	50.00
Beautification	1,510.00	6,204.50	12,500.00
Citizens Patrol Expenses	0.00	174.35	300.00
Deed Rest. Revision-Legal	0.00	0.00	1,000.00
Deed Rest. Revision-Printing	0.00	0.00	500.00
Deed Rest. Revisions	0.00	0.00	2,000.00
Donation-Friends of 11th Street	0.00	5,000.00	
Donations	0.00	2,548.71	500.00
Easter Egg Hunt	0.00	657.84	700.00
General Meeting Food	87.23	348.71	450.00
Holiday Decorations	0.00	84.00	
Insurance	0.00	744.00	750.00
Masquerade Party	0.00	0.00	500.00
Meetings	0.00	0.00	50.00
Membership	0.00	0.00	350.00
Misc./ Other	75.00	351.53	100.00
Office/Postage	0.00	141.80	200.00
Rummage Sale/Shred Day Expense	0.00	678.12	600.00
Snow Party	0.00	0.00	5,000.00
Storage Unit	0.00	1,185.83	660.00
Timbergram	909.00	4,107.00	4,800.00
Vehicle Decals	0.00	2,050.00	2,000.00
Volunteer Dinner	921.95	921.95	1,500.00
Web Site			
Online Payment Processing Fees	8.64	71.43	100.00

Timbergrove Manor Civic Club
Profit & Loss Budget Performance

August 27 through September 29, 2014

Profit & Loss

Aug 27 through September 29, 2014

	<u>Aug 27 - Sep 29, 14</u>	<u>Jan 1 - Sep 29, 14</u>	<u>Annual Budget</u>
Web Site Subscription	0.00	1,700.88	2,500.00
Total Web Site	<u>8.64</u>	<u>1,772.31</u>	<u>2,600.00</u>
Total Expense	<u>3,511.82</u>	<u>27,063.61</u>	<u>37,710.00</u>
Net Ordinary Income	<u>-1,428.43</u>	<u>7,175.05</u>	<u>-10.00</u>
Net Income	<u><u>-1,428.43</u></u>	<u><u>7,175.05</u></u>	<u><u>-10.00</u></u>

9:12 PM
09/29/14
Cash Basis

Timbergrove Manor Civic Club
Balance Sheet
As of September 29, 2014

	<u>Sep 29, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
First National Bank	14,309.93
Integrity Bank CD - Janu...	26,056.44
Integrity Bank CD - July	25,168.98
Integrity Bank Checking	<u>13,973.67</u>
Total Checking/Savings	<u>79,509.02</u>
Total Current Assets	<u>79,509.02</u>
TOTAL ASSETS	<u>79,509.02</u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	62,608.80
Unrestrict (retained earnin...	9,725.17
Net Income	<u>7,175.05</u>
Total Equity	<u>79,509.02</u>
TOTAL LIABILITIES & EQUITY	<u>79,509.02</u>

Timbergrove Manor Civic Club
Transaction Detail By Account
 August 27 through September 29, 2014

	Type	Date	Num	Name	Memo	Split	Original Amount
First National Bank							
	Deposit	09/04/2014			Deposit	-SPLIT-	29.01
	Deposit	09/18/2014			Deposit	-SPLIT-	87.29
	Deposit	09/19/2014			Deposit	-SPLIT-	77.53
	Deposit	09/29/2014			Deposit	-SPLIT-	77.53
Total First National Bank							
Integrity Bank Checking							
	Deposit	09/08/2014			Deposit	-SPLIT-	870.00
	Deposit	09/08/2014			Deposit	Club Dues	30.00
	Check	09/08/2014	1250	Prime Source	Sept Timbergram printing	Timbergram	-609.00
	Check	09/08/2014	1251		Custodial Staff for General Mtgs (5)	Misc./ Other	-50.00
	Check	09/09/2014	1252	Janet Ruhnke	July/Sept Timbergram delivery	-SPLIT-	-325.00
	Check	09/09/2014	1253	Darlene Wayt	Pizza for 9/9/14 meeting	General Meeting Food	-87.23
	Check	09/19/2014	1254	Al's Lawn and Tree Service	July/Aug Bed Cleanup	Beautification	-1,510.00
	Deposit	09/19/2014			Deposit	-SPLIT-	513.39
	Check	09/29/2014	1255	Kojak's	Sept 21, 2014	Volunteer Dinner	-669.60
	Check	09/29/2014	1256	Gary Nordstrom	Door Prizes, decor, wine	Volunteer Dinner	-252.35
	Deposit	09/29/2014			Deposit	Timbergram Adv. Revenue	70.00
	Deposit	09/29/2014			Deposit	-SPLIT-	290.00
	Deposit	09/29/2014		Square	Deposit	Club Dues	30.00
Total Integrity Bank Checking							
TOTAL							

Report for TMCC Board Meeting September 30, 2014

Jaycee Park - Porto-potty issue

- CM Ellen Cohen obtained a \$3,000 private donation from Silver Eagle Distributors on Washington to fund 2 porto-potty units for Jaycee Park for one year.
- Houston Parks Board declined the donation and the opportunity to get these units for the park.
- Houston Parks & Recreation Department declined to accept the donation directly and so declined to add our park to the contract HPARD has with Nation Waste Texas that provides these units to parks.
- CM Cohen requested that the TMCC accept the donation and contract with a vendor to provide two units to Jaycee Park.
 - On Bill Morfey's advice, Wayt accepted the donation, the ^{FUNDS} check (when given) to be held in trust until the TMCC board approves and until HPARD approves the TMCC's application to provide these units. If these approvals are not given, the check will be returned to the donor.
 - HPARD approval requires a \$250 application fee (Wayt's request for a fee waiver was declined), proof that the TMCC carries \$1 million in liability insurance with the COH named as a co-insured, a signed sponsorship/maintenance agreement with HPARD, and a copy of the TMCC's contract with a vendor.
 - Bill Morfey agreed to contact the TMCC's insurance provider and find out the cost of this liability insurance, for which the TMCC may be wise to obtain anyway because of activities like Snow Day.
 - The TMCC also has to sign a contract with a private vendor.
 - Wayt suggests Payless Porta Jons, a local, family-owned business that provided a verbal quote of \$2,240 for two units serviced 1x per week for one year. The \$3,000 donation would cover the 2 units, the application fee and an offset of \$510 for the liability insurance or funds for additional per week cleanings if needed.

MOTION: The TMCC accept the \$3,000 donation from Silver Eagle Distributors and authorize Wayt to move forward with the HPARD application and the contract with Payless Porta Jons to provide 2 porto-potty units for Jaycee Park for one year.

Jaycee Park CIP

- Pete Davies and Wayt have been trying to get detailed plans as to what constitutes a "lighting package" from the Parks Program Manager. The last attempt was from Wayt on 9-18-14 agreeing to meet her at her office because she declined to meet at the park or send a rep from her staff or the landscape consultants to meet at the park. Via email, Wayt asked her for a meeting date and time; Wayt also asked where the ballfield's wooden poles and airborne wires fall in terms of priority for the "lighting package." To date, she has not responded.

Old Business -- the Search Committee

- How many director positions need to be filled?

New Business -- News from Sinclair's Shared Decision Making Committee (SDMC)

- Megan Jackson, SNC-14 Correspondence Secretary, agreed to serve on the SDMC as the other community rep if no one else from Timbergrove Terrace is interested.
- Elizabeth McCormick, TMCC Easter Egg Hunt Sponsor, has agreed to serve on the SDMC as a business rep from the community.
- Elizabeth, among other local businesses, is a sponsor of the PTA's Community Fall Festival.
- Because of the momentum on the TMCC's part to support Sinclair and the momentum on Sinclair's part (administration and PTA) to reach out to the community.....

MOTION: The TMCC support the Sinclair Elementary PTA's Community Fall Festival by sponsoring the Trackless Train for \$275.

- November 11 general meeting speaker? - Any suggestions?

**TMCC Membership Committee
Dues Payments as of 9/30/2014**

2014 Membership Statistics													
	%	Dues		Beautification		Legal / Deed Restrictions		Neighborhood Security		Event		Other	
		Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt	Count	Amt
Events	1%	4	\$ 180	-	\$ -	-	\$ -	-	\$ -	-	\$ -	1	\$ 25
Mail	88%	525	\$ 20,760	42	\$ 960	29	\$ 950	65	\$ 1,815	4	\$ 625	24	\$ 975
Meeting	2%	13	\$ 510	1	\$ 5	-	\$ -	2	\$ 70	-	\$ -	1	\$ 20
Website	8%	47	\$ 1,850	4	\$ 63	1	\$ 3	5	\$ 70	-	\$ -	6	\$ 204
Square CC	1%	7	\$ 360	1	\$ 40	-	\$ -	-	\$ -	-	\$ -	1	\$ 15
Other	2%	12	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -	-	\$ -
2014 Total		608	\$ 23,520	48	\$ 1,068	30	\$ 953	72	\$ 1,955	4	\$ 625	33	\$ 1,239
2013 Total		744	\$ 27,235	20	\$ 605	5	\$ 95	20	\$ 620	0	\$ -	93	\$ 2,750
				<u># Homes</u>				<u>Amount</u>			<u>Avg. Pymt</u>		<u>2012 Avg.</u>
2014 Dues Budget				833			\$ 25,000			\$ 30.00			
Paid Homes				608	73%		\$ 23,520	64%		\$ 38.68		\$ 36.51	
Remaining to Budget				225			\$ 1,480						
To Meet # Homes Budget				225			\$ 6,760			\$ 30.00			
To Meet \$ Budget				38			\$ 1,480			\$ 38.68			

Membership Statistics - Section Comparison									
Section	2014 Paid Homes		2013 Paid Homes		2012 Paid Homes		Total Homes		
5	85	52%	98	59%	82	50%	165		
6	149	47%	193	61%	149	47%	315		
7	77	50%	101	65%	81	52%	155		
8	55	50%	70	83%	49	44%	111		
9	23	62%	24	65%	21	57%	37		
10	40	51%	45	57%	37	47%	79		
11	31	51%	39	64%	32	52%	61		
12	32	63%	32	63%	31	61%	51		
13	56	44%	71	55%	53	41%	128		
14	60	47%	72	57%	53	42%	127		
Total	608	49%	745	61%	588	48%	1229		

Membership Statistics - Annual Comparison										
	2014	2013	2012	2011	2010	2009	2008	2007	2006	2005
Dues Paid	23,520	27,235	21,150	23,720	23,970	24,580	25,110	23,910	24,750	26,230
Houses Paid	608	745	588	670	685	714	750	784	839	885
% Paid	49%	61%	48%	55%	56%	58%	61%	64%	68%	72%
Meeting Attendance										
January	30	24	-	-	-	-	-	-	-	-
March	40	36	-	-	-	-	-	-	-	-
May	47	21	-	-	-	-	-	-	-	-
September	58	35	-	-	-	-	-	-	-	-
November	-	20	-	-	-	-	-	-	-	-

