

Minutes - Timbergrove Manor Civic Club (TMCC) Board Meeting 2/25/2014

Date: 2/25/2014

Location: Rainbow Lodge

The following board members or residents were present:

Bill Morfey	Peter Davies	Campbell Sasser	Lorraine Cherry	Darlene Wayt
Dana Whitney	Gary Nordstrom	Carolyn Bryant	Tim Louque	

Meeting Began: 7:10 PM

Quorum Requirements Met: Yes

SCANNED

Officer's Reports

- Secretary's Report (Meeting Minutes from 1/28/2014 Meeting) – The Secretary provided a draft of the previous meetings minutes.
 - Following review and corrections a Motion to Approve the Minutes was Made by Lorraine Cherry which was Seconded by Darlene Wayt and subsequently approved by show of hands
- Treasurer's Report (2/25/14)
 - Campbell Sasser gave a verbal report and provided a revised report format, but since the Check Register was not available, the Report was tabled until the next Board Meeting.
 - New signature cards were executed to reflect the new Treasurer.
 - There was a discussion of the use of the term "Citizen's Patrol" as it is a separate entity; and there was a suggestion to change the dues request form and nomenclature to emphasis the function of neighborhood security.

Committee Reports

- Architectural/Design Review Committee Chair Dana Whitney reported the committee's activities:
 - 6302 Woodbrook – there was a application for a master bedroom addition
 - 6402 Wister – there was a denial for technical reasons, including violating the 25' setback requirements. The applicant will re-submit.
 - 6510 Kury – the application for adding a 2nd story to the existing one story residence in under review.
 - 2314 Willowby – the committee reconsidered the decision to approve the proposed addition, which has already been constructed. The previous approval was affirmed by the committee and the Committee Chairman indicated that he would notify the homeowners that requested the approval reconsideration.
 - There was a discussion concerning adopting a policy to further define Harmony and Conformity."

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Committee Reports Continued

- Concerning the previous discussion of replacing and/or adding new members to this committee, further discussion is needed to keep the current membership at five (5) members or to expand the committee. The Chair was going to check to see if any of the current members wanted a break and provide a recommendation/report at the next Board Meeting.
- Activities – The President reviewed the e-mail from the Chair who reported:
 - The Easter Egg Hunt is scheduled at Sinclair Elementary on April 12th and will be sponsored by Elizabeth McCormick.
 - The Fourth of July Ice Cream Social would be held on 7/04/14.
 - The Rummage Sale is scheduled for March 8th.
 - There was discussion concerning where to hold the invitation only annual volunteer's dinner. It was suggested to hold the dinner at another venue such as Spaghetti Western or Hughie's. A tentative date of September 22nd was mentioned.
 - It was also mentioned that there was an upcoming opportunity for a Movie Night in Jaycee Park and another Masquerade Party, but nothing is scheduled at this time.
 - It was suggested that a calendar of events be created and the Secretary indicated that he would prepare one for 2014 and post it on the website when it was approved.
 - Snow Day – After an offer by Carolyn Bryant to sponsor the Snow Day, a motion was made by Campbell Sasser to have the Board approve Carolyn Bryant to host the Snow Day Party for 2014 and 2015; and allow her to have exclusive advertizing privileges. Peter Davies seconded the motion. This motion was subsequently amended to include that the sponsor would contribute \$3,000 toward costs and other expenses to provide the current level of sponsorship. The motion was approved unanimously by show of hands and will be scheduled for December 6th.
 - Joint Participation with TMNA – the remainder of the report was tabled until the next meeting.
- Beautification – No report.
- Yard of Month – No report.
- Block Captains – The Chair reported that two (2) block captains had quit and there were no replacements at this time.
- Environmental Affairs (Attached Reports)
 - 11th Street Park
 - The Friends of the Park are still looking for sponsorship of their phone tour which is about \$2,400 per year.
 - The Chair reported that the gardens had been cleaned out since the last meeting.
 - Southwaste TCEQ Permit – The permit applicant has still not provided the information that had been previously requested.

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Committee Reports Continued

- Jaycee Park
 - The City has been notified about the chalking of the finished applied to the splash pad bench and were in the process of providing maintenance and cleaning.
 - There is a problem with mold on the crepe myrtles which will be addressed.
 - Lisa Johnson with the COH will be at the May 13th General Membership meeting which will serve as the Public Meeting to discuss the upcoming CIP improvements at the Park and to get public input.
- Chemical Feed Station – The COH-PWE will be providing a guest speaker for the next General Meeting scheduled for March 11th.
- Low Water Pressure – Bill indicated he would also like to have a speaker from the COH-PWE to address this issue.
- Membership
 - The attached report was circulated showing the participation levels and additional analysis of the membership.
- Deed Restrictions – The President is mulling a previous request to nominate a resident to be the Chair of this committee.
- Timbergram – The March edition is in the process of being printed and should be distributed before the next General Meeting.

Old Business

- Decals are in the process of being ordered.
- Variance Protest – The COH Planning Committee granted the developer the requested variances by a majority vote.
 - There was mention that if the tract had been previously platted as a residential subdivision, the Planning Committee would require a super majority vote, which they did not have for approval.
 - A motion was made by Bill Morfey to approve \$1,500 to have an “expert” review the State statute and plat to determine if the tract met the supermajority requirements. The motion was seconded by Peter Davies and approved by show of hand, with no objections. It was further agreed that the Secretary would further research the issue and determine the “expert” what kind of professional services would be required.

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New Business

Next Meetings – General Meetings March 11th and May 13th Board Meeting March 25th

Notion to Adjourn by Lorraine Cherry with a Second by Peter Davies @ 9:10 PM.

Above meeting minutes, as prepared by Peter Davies, were submitted to the TMCC Board on this 25th day of March 2014, for review, correction and approval.

Respectfully Submitted By:

 _____, Secretary

Motion to Accept By:

Campbell Sasser

2nd By:

Lorraine Cherry

Approved with corrections:

By a show of hands.

Attached Sign-In Sheet, Financial and Other Reports

TMCC Board Meeting Attendance List

Meeting Date: February 25, 2014

Bill Morfey, President

William E. Morfey

Leslie Hillendahl, Vice President

Leslie Hillendahl

Peter Davies, Secretary

Captell Sasser

Campbell Sasser, Treasurer

Lorraine Cherry

Lorraine Cherry, Director

Michael Thompson, Director

Patrick Valentz, Director

Darlene Wayt, Director

Darlene Wayt

Allen White, Director

Angie Greak McKinney, Past Pres.

Brian Cannell, Past Past Pres.

Committee Members and Guests

TIM LOUQUE

Tim J. Louque

GABY NORDSTROM

Gaby Nordstrom

DANA WHITNEY

Dana Whitney

Carolyn Bryant

Carolyn Bryant

Timbergrove Manor Civic Club
Profit & Loss Budget Performance
January 27 through February 24, 2014

Ordinary Income/Expense	Jan 27 - Feb 24, 14	Jan 1 - Feb 24, 14	Annual Budget
Income			
Beautification Fund	210.00	718.00	1,000.00
Citizens Patrol Fund	255.00	1,485.00	500.00
Club Dues	4,980.00	15,270.00	25,000.00
Deed Rest. Enforcement Fund	160.00	583.00	500.00
Donations-4th of July	0.00	0.00	500.00
Donations-Easter Egg Hunt	0.00	0.00	500.00
Donations-Snow Party	0.00	0.00	3,000.00
Interest Income	147.61	147.61	300.00
Other	145.00	514.00	1,500.00
Rummage Sale Rev.	0.00	0.00	400.00
Timbergram Adv. Revenue	140.00	1,970.00	4,500.00
Total Income	6,037.61	20,687.61	37,700.00
Expense			
4th of July	0.00	0.00	600.00
Bank Charges	0.00	2.75	50.00
Beautification	0.00	0.00	12,500.00
Citizens Patrol Expenses	0.00	0.00	300.00
Deed Rest. Revision-Legal	0.00	0.00	1,000.00
Deed Rest. Revision-Printing	0.00	0.00	500.00
Deed Rest. Revisions	0.00	0.00	2,000.00
Donations	0.00	48.71	500.00
Easter Egg Hunt	0.00	0.00	550.00
General Meeting Food	0.00	0.00	450.00
Insurance	0.00	744.00	750.00
Masquerade Party	0.00	0.00	500.00
Meetings	0.00	87.16	50.00
Membership	0.00	0.00	350.00
Misc./ Other	0.00	0.00	100.00
Office/Postage	0.00	0.00	200.00
Rummage Sale/Shred Day Expense	0.00	0.00	600.00
Snow Party	0.00	0.00	5,000.00
Storage Unit	0.00	0.00	620.00
Timbergram	0.00	784.00	4,800.00
Vehicle Decals	0.00	0.00	2,000.00
Volunteer Dinner	0.00	0.00	1,500.00
Web Site			
Online Payment Processing Fees	19.60	40.62	100.00
Web Site Subscription	0.00	525.00	2,500.00
Total Web Site	19.60	565.62	2,600.00
Total Expense	19.60	2,232.24	37,520.00
Net Ordinary Income	6,018.01	18,455.37	180.00
Net Income	6,018.01	18,455.37	180.00

Timbergrove Manor Civic Club
Balance Sheet
As of February 24, 2014

	<u>Feb 24, 14</u>
ASSETS	
Current Assets	
Checking/Savings	
First National Bank	13,330.74
Integrity Bank CD - January	26,017.95
Integrity Bank CD - July	25,168.98
Integrity Bank Checking	26,271.67
Total Checking/Savings	<u>90,789.34</u>
Total Current Assets	<u>90,789.34</u>
TOTAL ASSETS	<u><u>90,789.34</u></u>
LIABILITIES & EQUITY	
Equity	
Opening Bal Equity	62,608.80
Unrestrict (retained earnings)	9,725.17
Net Income	18,455.37
Total Equity	<u>90,789.34</u>
TOTAL LIABILITIES & EQUITY	<u><u>90,789.34</u></u>

