

# Timbergrove Manor Civic Club (TMCC)

## Board Meeting Minutes

January 31, 2023

### Meeting Minutes

Meeting Called to Order: 6:33 PM Quorum Met Location: Cavatore's

#### **Officer's Reports**

Secretary's Report - The Minutes for 11.29.2022 Meeting were distributed and corrections were noted. A motion was made by Roxanne Hall to approve the minutes which was seconded by Courtnie Hays. The motion was approved.

Treasurer's Report – The last Available Financial Statements as of January 2023 were presented by Roxanne Hall. There was a question concerning a couple expenses and they were associated with the pertinent items in the ledger. A motion was made by to approve the report by Alison Reynolds and seconded by Courtnie Hays. The motion was approved by a show of hands.

A draft of the proposed 2023 Budget will be circulated.

#### **Committee Reports**

Activities – Events for this year are the Easter Egg Hunt Sat. April 1<sup>st</sup>, (same day as Run for the Grove), Fourth of July, and Snow Fest December 2<sup>nd</sup> or 9<sup>th</sup>.

Beautification –Report attached.

Block Captains – Meeting for brunch on February 5<sup>th</sup> to discuss 2023 plan. Laura Bradham has built TMCC Cornhole Boards for future events. Peter Davies made the motion that the Board authorize, not to exceed \$300 for the materials to provide at least one set of cornhole boards to be used for TMCC events. The motion was seconded by Michelle Richburg and approved by a show of hands.

Deed Restriction Enforcement – The issue of the resident erecting a fence past the building line on Ella Boulevard is still in the process to being handed over to an attorney to further investigate and advise the Civic Club as to the available remedies. Miles Sasser has volunteered to head up the committee.

Carl Carlsson drafted a letter that the Deed Restriction Committee author a letter from the Board Of Directors concerning Deed Restriction issues considering livestock pens and failure to maintain the residence. Peter Davies made the motion to have the Board's approval to draft a letter, subject to the Civic Club's attorney to review, and have it sent to the resident. Michelle Richburg seconded the motion. Following a discussion, the Motion was approved by the Board.

Design Review Committee – No report.

Environmental – There is an on-going water leak on Hurst Street that has been going on for six (6) weeks. Numerous 3-1-1 calls have been closed out as soon as they have been submitted to the system.

Membership – Report attached.

Neighborhood Security – Larry Scruggs provided his report which was reviewed at the meeting. Traci Riley will attend a Heights meeting concerning Constable Patrol options.

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**Committee Reports (Ct'd)**

Timbergram – The deadline for the next edition is February 10<sup>th</sup>. Volunteers for distribution are still needed.

Timbergreeters – No report.

Website – The Communications is in the process of migrating the website to a secure server using the Google. Traci Riley made the motion that the Board approve Michelle and Cynthia proceed with the discussed migration plan and notify the Board of the associated cost. Michelle Richbourg seconded the motion which was approved by a show of hands.

Yard of the Month – Carson Johnson, who has been helping for the past two (2) years, was nominated by the President to chair the committee.

**Old Business** – Courtney Hays reminded the Board that there is an emerging issue about Airbnb; and an article will be included in the February Timbergram concerning the issue.

**New Business** – Traci Riley made the motion next General Meeting will be rescheduled for March 21<sup>st</sup> at Sinclair Elementary School due to the scheduled Spring Break and seconded by Alison Reynolds. By a show of hands, the motion was approved.

Other venues for the Board Meeting will be considered including Tecate's and Demeris Barbeque for future Meetings.

Meeting was adjourned at 7:43 PM.

Board Meeting Minutes were prepared by Peter Davies, TMCC Secretary, and placed on the website for review and comment.

Peter Davies, TMCC Secretary \_\_\_\_\_ *Peter Davies*

In Attendance: Alison Reynolds, Michelle Richburg, Andrew Halphen, Larry Scruggs, Peter Davies, Traci Riley, Courtney Hays, Roxanne Hall, Ralph DeAvaya.

# 1.31.2023 TMCC Board Member Meeting

## Sign In Sheet

<b>2023 TMCC Officers and Board of Directors</b>		
Position	Name	Signature – In Attendance
President	Traci Riley	X
Past Vice President	Alison Reynolds	X
Vice President	Courtne Hays	X
Secretary	Peter Davies	X
Treasurer	Roxanne Hall	X
Director	Mallory Dean	
Director	Ralph DeAyala	X
Director	Michelle Richburg	X
Director	Andrew Halphen	X
Director	Jennifer Vickers	
<b>Committee Chairs</b>		
Committee	Name	Signature or Report
Activities	Ryan McCearley	
Beautification	Michelle Dundee	
Block Captains	Laura Bradham	
Deed Restriction Enforcement	Traci Riley	
Design Review	Dana Whitney	
Environmental	Volunteer Needed	
Membership	Tanya Chaney	
Neighborhood Security	Larry Scruggs	X
Timber Greeters	Lorie Hood	
Web Site	Jennifer Vickers	
Yard of the Month	Sandra Crook	
<b>Others/Guests</b>		
Name	Address	Subject