

Timbergrove Manor Civic Club (TMCC)
General Meeting Minutes
January 8, 2019

Meeting Minutes

Meeting Called to Order 7:05 PM

Location: Sinclair Elementary

Guest Speakers – Representatives from HEB addressed the membership to introduce themselves and looking forward to opening the new store that will replace the Pantry on West 18th Street which has suffered flood damage during Hurricane Harvey. The existing store will close on January 29th and the new store will open on the 30th. They answered questions from the audience and briefed the crowd about the features of the new store. Their presentation concluded at 7:25 PM.

Officer's Reports

Secretary's Report - The Minutes for November 13, 2018 Meeting were distributed and corrections were noted. A motion was made by to approve the minutes which was seconded and by voice assent, the motion was approved.

Treasurer's Report – The report covering November 1 to December 31, 2018 was circulated at the meeting and are attached. Jennifer Warren reviewed the report and added that the donations will be further categorized. A motion was made to approve the report without corrections which was seconded and approved by voice assent.

Committee Reports

Activities – The Club is still looking for a volunteer to chair the committee. Volunteers are needed and welcome. Bill spoke concerning the cancellation of the Winter Festival due to the weather.

Beautification – No report.

Block Captains – No report.

Deed Restriction Enforcement – Traci reported that there was a complaint concerning the possible construction of a three (3) story residence in Section 10. The Architectural Design Review Committee had reviewed the design and the residence is 2-1/2 stories which is allowed by the Deed Restrictions for this Section.

Design Review Committee – No report.

Environmental – A movie night is in the planning stage at Jaycee Park in the later part of March. There is a sign that has been posted on West 11th Street Park concerning the proposed approval of the renaming of the park.

Membership – There is no current chair and a volunteer is needed. Bill mentioned that the Treasurer has arranged to have the bookkeeper do data entry in order to reduce the amount of work necessary to track the dues.

Neighborhood Security – Jennifer reviewed the current status of the S.E.A.L. Patrols and reported that donations have fallen off over the past year and they are attempting to restore the previous donation participation rates.

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Committee Reports Continued

Introductions – Miles introduced the new Board Members Cathi Hernandez and Cynthia Schwendeman and officers to the membership.

Programs – No report.

Timbergram – Alison Reynolds was introduced as the new editor and has been instrumental in getting the January 2019 edition delivered along with numerous volunteers. She asked for additional content and said she is looking forward to resident's contributions in the future editions.

Timbergreeter – Cynthia announced that there are thirty-one (31) new residents and they intend on greeting the new residents in the near future.

Website – No report.

Yard of the Month – Jennifer reminded the members that the winner's must be dues paying members

Old Business – None

New Business – Bill addressed the members concerning the impact of TxDOT's traffic re-routing traffic onto Minimax and the concerns about cut through traffic on Salford. Bill Morfey and John Zavalla volunteered to be the TMCC liaison working with TxDOT and COH to resolve the issue.

Next Board Meeting is scheduled for March 12th at Sinclair Elementary.

Meeting adjourned 8:05 PM

These FINAL Board Meeting Minutes were prepared by Peter Davies, TMCC Secretary, and placed on the website for review and comment.

Peter Davies, TMCC Secretary

P. Davies



Timbergrove Manor Civic Club
Treasurer's Report
November 1 – December 31, 2018

Prepared by Jennifer Wilson, Treasurer

Balance on Hand as of November 1st					\$ 106,557.35
CREDITS					
11/1/2018	Square - Online Membership & Donations			\$	326.42
11/2/2018	Square - Online Membership & Donations			\$	30.00
11/7/2018	Square - Online Membership & Donations			\$	96.80
11/8/2018	Square - Online Membership & Donations			\$	129.71
11/9/2018	Square - Online Membership & Donations			\$	254.20
11/13/2018	Square - Online Membership & Donations			\$	96.80
11/13/2018	Square - Online Membership & Donations			\$	176.52
11/14/2018	Deposit			\$	3,830.00
11/14/2018	Square - Online Membership & Donations			\$	72.52
11/16/2018	Square - Online Membership & Donations			\$	474.59
11/27/2018	Square - Online Membership & Donations			\$	343.80
11/29/2018	Square - Online Membership & Donations			\$	157.10
11/30/2018	Square - Online Membership & Donations			\$	232.44
12/10/2018	Square - Online Membership & Donations			\$	339.55
12/19/2018	Square - Online Membership & Donations			\$	125.93
12/31/2018	Square - Online Membership & Donations			\$	302.75
				\$	6,989.13
				\$	6,989.13
				\$	113,546.48
DEBITS					
11/14/2018	CK#1681	Jennifer Vickers	Security Mail Out Postage	\$	(500.00)
11/2/2018	CK#1684	Sinclair PTO	Monster Mash Sponsorship	\$	(425.00)
11/20/2018	CK#1685	Sinclair/Annabelle	General Meeting Janitorial	\$	(30.00)
11/16/2018	CK#1686	Jennifer Vickers	Mail Out Reimbursement	\$	(186.31)
11/28/2018	CK#1687	Janet Ruhnke	Timbergram Delivery	\$	(150.00)
11/24/2018	CK#1688	Prime Source Office Solutions	Timbergram Printing	\$	(817.50)
11/16/2018	CK#1689	Valerie McElhose	Bookkeeping	\$	(750.00)
12/17/2018	CK#1690	Al's Lawn and Tree	Sept. Oct Tree Service	\$	(2,550.00)
11/21/2018	CK#1691	Al's Lawn and Tree	November Tree Trimming	\$	(2,050.00)
11/19/2018	CK#1692	Gary Nordstrom	Snowfest Reimbursement	\$	(1,302.00)
12/4/2018	CK#1693	Integrity Exterior Cleaning	INV#TGM01	\$	(1,704.74)
12/3/2018	CK#1694	Tracey Riley	General Meeting Food	\$	(48.50)
12/3/2018	CK#1695	SEAL Security	Inv#3973	\$	(5,490.00)
12/13/2018	CK#1696	VSM Financial Services	INV#1002	\$	(330.00)
12/13/2018	CK#1697	Leslie Hillendahl	Christmas Garlands	\$	(223.39)
12/13/2018		Independent Bank	Check Order	\$	(73.32)
				\$	(16,630.76)
				\$	(16,630.76)
				\$	96,915.72
SAVINGS					
	12/31/2018	Certificate Of Deposit		\$	26,142.85
	12/31/2018	Certificate Of Deposit		\$	27,037.96
Total Cash for TMCC				\$	53,180.81
				\$	53,180.81
				\$	150,096.53

Timbergrove Manor Civic Club
Profit and Loss Report
Jan-Dec 2018

	Jan - Dec 2018
Income	
Club Dues	21,345.69
Deed Restriction Fees	433.00
Donations	0.00
Beautification Fund Donations	1,297.78
Jaycee Park Donations	1,026.00
Legal Fund Donations	80.00
Online Processing Fee Donations	384.82
Other Donations	2,852.00
West 11th Street Park Donations	1,976.00
Total Donations	\$ 7,616.60
Donations - Volunteer Dinner	0.00
Donations -Taste of Timbergrove	0.00
Donations-4th of July	0.00
Donations-Easter Egg Hunt	0.00
Donations-Snow Fest	0.00
Interest Income	694.68
Jaycee Park Port-0 Units	0.00
Neighborhood Security Income	0.00
Private Security Subscribers	21,083.39
Security Fund Donations	40,457.18
TOT 2017 - Silent Auction	0.00
Total Security Fund Donations	\$ 40,457.18
Total Neighborhood Security Income	\$ 61,540.57
Timbergram Advertising Income	6,285.00
Uncategorized Income	1,622.10
Total Income	\$ 99,537.64
Cost of Goods Sold	
Cost of Goods Sold	73.32
Total Cost of Goods Sold	\$ 73.32
Gross Profit	\$ 99,464.32
Expenses	
Bank Charges	25.00
Beautification	13,900.78
Deed Rest. Legal/Printing	0.00
Deed Restriction Enforcement	0.00
Donation-Friends of 11th Street	0.00

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Jan-Dec 2018

	Jan - Dec 2018
Donation-SPARK Park; Sinclair	425.00
Donations	0.00
Easter Egg Hunt	1,062.30
Equipment	0.00
General Meetings	2,248.50
Ice Cream Social	0.00
Insurance	819.00
Jaycee Park General	0.00
Jaycee Park Port-o Units	0.00
Membership	0.00
Misc./ Other	0.00
Neighborhood Security	57,264.46
Office/Postage	2,369.20
Professional Services	330.00
Reconciliation Discrepancies	0.00
Snow Fest	1,540.15
Spring Fling	0.00
Storage Unit	528.00
Taste Of Timbergrove	0.00
Timbergram	5,195.00
Uncategorized Expense	0.00
Volunteer Dinner	1,332.36
Web Site	0.00
Hosting	0.00
Online Payment Processing Fees	1,270.45
Total Web Site	\$ 1,270.45
Total Expenses	\$ 88,310.20
Net Operating Income	\$ 11,154.12
Other Expenses	
Donation to W. 11th Street	2,500.00
Reconciliation Discrepancies-1	0.00
Total Other Expenses	\$ 2,500.00
Net Other Income	-\$ 2,500.00
Net Income	\$ 8,654.12